



Board Agenda

Compton Community College District
1111 E. Artesia Blvd., Compton, CA 90221

Closed Session to Commence at 5:00 P.M.
Open Session to Commence at 6:00 P.M.
Tuesday, February 8, 2011

District Board Room
1111 E. Artesia Boulevard
Compton, California 90221

I. Call to Order at 5:00 p.m.

II. Roll Call

Lorraine Cervantes, Trustee
Charles Davis, Trustee
Dr. John Hamilton, Trustee
Dr. Deborah LeBlanc, Trustee
Andres Ramos, Trustee
Dr. Genethia Hudley-Hayes, Special Trustee
Dr. Lawrence Cox, CEO

III. Requests to Address the Board of Trustees – Closed Session Agenda Matters

IV. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:

A. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION:

1. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(C) the following claims or complaints:
 - a. Claim of Evelyn Sanchez

- V. Reconvene to Open Session at 6:00 p.m.**
- VI. Roll Call**
 - 1. Lorraine Cervantes
 - 2. Charles Davis
 - 3. Dr. John Hamilton
 - 4. Dr. Deborah LeBlanc
 - 5. Andres Ramos
 - 6. Opal Williams
 - 7. Dr. Hudley-Hayes
 - 8. Dr. Cox
- VII. A Reflective Moment**
- VIII. The Pledge of Allegiance**
- IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1**
- X. Reports from Representatives and Employee Organizations**
 - A. Student Trustee Report – Opal Williams
 - B. Faculty Representative Report – Jerome Evans
 - C. Classified Representative Report – David Simmons
 - D. Academic Senate President Report – Saul Panski
 - E. CCCFE Certificated Employees Report – Toni Wasserberger
 - F. CCCFE Classified Employees Report – Joseph Lewis
 - G. Associated Student Body Report – Opal Williams, ASB President
- XI. Requests to Address the Board of Trustees – Agenda/Non-Agenda Matters (including Closed Session Items)**
- XII. Information/Presentation – Chief Executive Officer**
 - 1) Dr. Lawrence Cox – District Update
 - 1) Audit Reports – Bond Measure CC; Budget
 - 2) Budget Update (Daniel Villanueva)
 - 3) Facilities Update (Fred Sturner)
- XIII. Barbara Perez, Vice President, Compton Center – Compton Center Update**
 - 1) Accreditation Update
- XIV. Approval of Minutes of January 11, 2010**
- XV. Discussion/Action Agenda**
 - A. Business Services - Consent Calendar
 - BSD 1 Purchase Orders
 - BSD 2 Estimated Enrollment Fee Revenue Report Ccfs-323, California Community Colleges

- BSD 3 Facilities Planning and Development - Approval of 5-Year Construction Plan 2012
- BSD 4 Facilities Planning and Development - Approval of the FPP submission For Instructional Building #1 Replacement

B. Human Resources - Consent Calendar

- HRD 1 Management Team Personnel Action
- HRD 2 Academic Employment and Personnel Changes
- HRD 3 Classified Employees
- HRD 4 Temporary Non-Classified Service Employees

XV. Next meeting date: March 8, 2011 Closed session begins at 5:00 p.m.
Open session begins at 6:00 p.m.

XVI. Adjournment

Please note: If you would like a copy of any of the support documents/attachments, please contact Paula VanBrown at (310) 900-1600, Ext. 2001. Thank you!

COMPTON COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, January 11, 2011

MINUTES

- I. The Board of Trustees Meeting was called to order at 5:05 p.m.
- II. Roll Call
Members Present:
 - Lorraine Cervantes, Trustee
 - Charles Davis, Trustee
 - Dr. Deborah LeBlanc, Trustee
 - Dr. Genethia Hudley-Hayes, Special Trustee
 - Dr. Lawrence Cox, CEO
- III. Requests to address the Board of Trustees – Closed Session Agenda Matters – **No Requests**
- IV. Recess to Closed Session at 5:07 p.m. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:
- V. Reconvene to Open Session of the Board of Trustees at 6:00 p.m. in the Board Room
- VI. Roll Call
Members Present:
 - Lorraine Cervantes
 - Charles Davis
 - John Hamilton
 - Deborah LeBlanc
 - Andres Ramos
 - Opal Williams
 - Genethia Hudley-Hayes
 - Lawrence Cox
- VII. A Reflective Moment – Trustee Cervantes
- VIII. Pledge of Allegiance – All
- IX. Report of Actions Taken in Closed Session (Subdivision (a), Section 54956.9)
After the closed session last night the Board reconvened the public session and reported the following:

- a. Claim of Carmela Aguilar – **Approved** in the amount of \$885.28
- b. Claim of LaTasha Clayton – **Approved** in the amount of \$75.00
- c. Claim of Aurora Cortez Perez – **Approved** in the amount of \$714.14
- d. Claim of Shemiran I. Lazar – **Approved** in the amount of \$553.30

The Board took no other reportable action

- X. Swearing-in of Dr. Genethia Hudley-Hayes, Special Trustee
- XI. Reports from Representatives and Employee Organizations
 - A. Student Trustee Report – Opal Williams: No report
 - B. Faculty Representative Report – Jerome Evans: Absent
 - C. Classified Representative Report – David Simmons: New Years’ greeting; happy to be here, as many did not make it to 2011 – Larry Hughes, and Ruth Woods, former employees passed.
 - D. Academic Senate President Report – Saul Panski: Extended New Years’ greetings; welcomed Dr.Hudley-Hayes and Danny Villanueva (new CBO); commented on budget challenges.
 - E. CCCFE Certificated Employees Report –Toni Wasserberger: Welcomed new Special Trustee; commented on facilities maintenance during rainy period; questioned security and maintenance of the music building.
 - F. CCCFE Classified Employees Report – Joseph Lewis: Welcomed Dr. Hudley-Hayes on behalf of the Classified Employees.
 - G. Associated Student Body Report – Opal Williams, ASB President: Reported that the first ASB meeting for the winter session was held on January 11th and they are preparing for a activity-filled spring semester.
- XII. Requests to address the Board of Trustees – Agenda/Non-Agenda Matters
No requests to speak
- XIII. Information/Presentations
 - A. Dr. Lawrence Cox, Chief Executive Officer:
 - 1) Campus Update
 - Extended New Years’ greetings
 - The Governor is calling for:
 - An increase in tuition fees to \$36 per unit, generating \$110 million to the state;
 - Community college funding will be cut by 6.8%, totaling \$400M;This will have an effect on the budget and how we serve our community. It may mean fewer class offerings and fewer employees. We will have to do more with less.
 - On a positive note, Compton is on the move – we now have more students than ever before;
 - We are about to receive nearly \$100M in capitol development funds from the state, and now we have the good fortune of balancing a windfall against a budget deficit.
 - Rain damage – these are old buildings, so sometimes making repairs on one thing causes other damage; we are committed to providing quality education in a safe environment, but we have over \$800,000 in repairs needed.

- We will host a town hall meeting on Saturday, January 15th at which FCMAT and Accreditation will be discussed.
- 2) Budget Update – Daniel Villanueva, CBO: Reported on the proposed California state budget.
*Trustee LeBlanc request a report on and cost of repairing the Abel Sykes Building.
- 3) Facilities Update – Fred Sturner: Distributed and reviewed copies of the Capitol Construction Overview. Will update on progress and report at future board meetings.

XIV. Barbara Perez, Vice President, Compton Center: Winter session registration is at 451 FTES, which is an increase of 34% over last year; we have achieved 82% toward our goal for the spring semester. However, because of budget cuts some classes will have to be cut; there was a 7% increase in applications during the last quarter. The Financial Aid Office has created a new system for better student service, including a requirement that financial aid staff has 24-hours to return calls to students, and a new F.A. coordinator has been hired.

Approval of Minutes of December 14, 2010 – **Approved**

Action	Cervantes	Hamilton	Leblanc	Ramos	Williams	Davis	Hudley-Hayes
Minutes APPROVED	Yes	Yes	Yes	Yes	Yes	Yes	Yes

XV. Discussion/Action Agenda

A. Business Services - Consent Calendar – **Approved**

- BSD 1 Purchase Orders
- BSD 2 Agreements/Contracts
- BSD 3 Amendment to Local Agreement for Child Development Services (Revenue) – CCTR-0096
- BSD 4 Amendment to Local Agreement for Child Development Services (Revenue) – CSPP-0181
- BSD 6 Authority to Advertise for Contractor Prequalifications and Bids for the Utility Infrastructure Phase 1, Stadium Lighting and Central Plant Project
- BSD 7 Non-Resident Tuition Fee for 2011-2012 in the Amount of \$176 per Unit
- BSD 8 Amendment to HMC Architects Agreement

Action	Cervantes	Hamilton	Leblanc	Ramos	Williams	Davis	Hudley-Hayes
BSD 1-4, 6-8 APPROVED	Yes	Yes	Yes	Yes	Yes	Yes	Yes

BSD 5 Approval of the Prequalification Rating System

Action	Cervantes	Hamilton	Leblanc	Ramos	Williams	Davis	Hudley-Hayes
BSD 5 APPROVED	Yes	Yes	Yes	Yes	Yes	Yes	Yes

- B. Human Resources - Consent Calendar – **Approved**
 - HRD1. Eligibility List
 - HRD2. Management Team Personnel Action
 - HRD3. Academic Employment and Personnel Changes
 - HRD4. Classified Employees
 - HRD5** Temporary Non-Classified Service Employees

Action	Cervantes	Hamilton	Leblanc	Ramos	Williams	Davis	Hudley-Hayes
HRD 1-5 APPROVED	Yes	Yes	Yes	Yes	Yes	Yes	Yes

XVI. Remarks by trustees

Trustee LeBlanc extended New Years’ greetings and welcomed the new Special Trustee.

Trustee Ramos extended New Years’ greetings and expressed his pleasure at seeing construction progress.

Trustee Hamilton welcomed the new Special Trustee.

Trustee Cervantes reported that Mary Hallman, a member of her senior citizens group passed recently. Also, attorney Maxey Filer passed and his funeral services will be held on Saturday, January 15, 2011. Ruth Woods, former director of AmeriCorps here, passed away on Christmas Day. Ms. Woods earned her AA degree from Compton and had recently earned her PhD. Ms. Cervantes suggested that something special be done for Ruth Woods because she started here and worked her way up to the director of AmeriCorp.

Trustee Cervantes also requested that another election of officers be held at the February meeting. Since Dr. Landsberger selected the officers but was leaving she feels that the board should be able to choose their own officers.

Trustee Davis expressed his eagerness to work on gaining accreditation and local control of this District.

XVII. **Future Agenda Items:**

XVIII. **Adjournment** – The January 11, 2011 Board of Trustees Meeting was adjourned in the memory of: Attorney Maxey Filer, Dr. Ruth Woods, and Ms. Mary Hallman.

XIX. **Next regularly scheduled meeting: February 8, 2011**

Closed session begins at 5:00 p.m.
Open session begins at 6:00 p.m.

Compton Community College District
1111 East Artesia Boulevard -- Compton, California 90220

**Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Daniel Villanueva, CBO**

Consent Calendar

- BSD 1 Purchase Orders
- BSD 2 Estimated Enrollment Fee Revenue Report CCFS-323, California
Community Colleges
- BSD 3 Facilities Planning and Development - Approval of 5-Year Construction Plan
2012
- BSD 4 Facilities Planning and Development - Approval of the FPP Submission for
Instructional Building #1 Replacement

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Daniel Villanueva, CBO

BSD 1 PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR JANUARY 2011

Run Date **Compton Community College District**
1/25/2011 **BOARD OF TRUSTEES PURCHASE ORDER LISTING**
Meeting Date: 02/08/2011

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 01	Unrestricted-Compton Ed Center			
P0402040	Office Xpress	Financial Aid	General Office Supplies	\$718.59
P0402069	Peter J. Landsberger	Board of Trustees	Transportation/ Mileage and	\$277.50
P0402070	ACCCA	Transfer Center	Conferences Other	\$445.00
P0402071	ACCCA	Student Recruitment	Non-Instruct Supplies	\$1,000.00
P0402075	CDW Computer	Fiscal Services	Equipment	\$2,995.38
P0402076	Gridworks	Nursing	Instructional Supplies	\$570.49
P0402132	Genethia	Board of Trustees	Transportation/ Mileage and	\$285.40
P0402144	Logan Telecom Wiring	Div Office-Student	Equipment	\$283.53
P0402145	Compton Community	Board of Trustees	Transportation/ Mileage and	\$378.90
P0402146	Enterprise Rent-A-Car	Athletics	Transportation/ Mileage and	\$140.12
P0402147	Imaging Network	Fiscal Services	Repairs Non-instructional	\$1,416.27
P0402151	Gst Inc	Financial Aid	New Computer	\$2,390.58
P0402152	Gst Inc	Academic Programs	Non-Instruct Supplies	\$388.04
P0402153	Afm Marketing Inc.	Board of Trustees	Other Outgo	\$1,514.55
P0402155	Naleo Educational	Board of Trustees	Other Outgo	\$1,000.00
P0402156	Torrance Bakery	Presidents Office	Non-Instruct Supplies	\$201.00
P0402157	Just for "u" Catering by	Board of Trustees	Food/Food Supplies	\$2,414.50
P0402158	Surveymonkey.Com	Academic Programs	License Fee/Site Licenses	\$219.50
P0402176	Tia Nena's Party Supply	Office of the CEO	Non-Instruct Supplies	\$195.60
P0402178	TAJ Office & School	Information Technology	Non-instructional Supplies	\$96.83
P0402229	Southland Industries	Operations	Maintenance Contracts	\$6,015.08
P0402230	Southland Industries	Operations	Maintenance Contracts	\$2,122.85
P0402231	Southland Industries	Operations	Maintenance Contracts	\$7,014.00
P0402241	Southland Industries	Operations	Maintenance Contracts	\$5,003.46
P0402242	Southland Industries	Operations	Maintenance Contracts	\$905.58
P0402256	Thompson Trophy	Board of Trustees	General Office Supplies	\$137.44
P0402258	Ex Libris	Learning Center	License Fee/Site Licenses	\$29,330.93
P0402259	Vizion Marketing	Financial Aid	Printing	\$1,607.25
P0402260	Vizion Marketing	Student Recruitment	Non-Instruct Supplies	\$197.55
P0402261	Compton Postmaster	Financial Aid	Postage	\$845.00
P0402262	Mid City Mailing	Financial Aid	Postage	\$395.00
P0402263	Fastsigns	Financial Aid	General Office Supplies	\$1,185.30
Fund 01 Total: 32				\$71,691.22

Fund 10	Restricted-Compton Ed Center			
P0402039	Office Xpress	DSPS	General Office Supplies	\$500.00
P0402074	Computer 1 Products	EOPS	New Equipment -	\$332.08
P0402179	Lorena J. Patton	TRIO - Upward Bound	Other Services and Expenses	\$125.00
P0402257	Rodney Murray	I&T General Donations	Hospitality	\$62.79
		Fund 10 Total: 4		\$1,019.87
Fund 14	Gen Fund-Compton Ctr Related			
P0402080	Monterey Graphics	Academic Affairs	Non-Instruct Supplies	\$49.39
P0402130	ACCCA	Academic Affairs	Conferences Mgmt	\$395.00
		Fund 14 Total: 2		\$444.39
Fund 30	Child Developmnt Ctr - Compton			
P0402177	Ammex	California Preschool	Instructional Supplies	\$285.90
		Fund 30 Total: 1		\$285.90
Fund 45	Revenue Constrict Bond - Compton			
P0402154	Minco Construction	Stadium Renovation	Buildings	\$197,615.57
		Fund 45 Total: 1		\$197,615.57
			PO Funds Total: 40	\$271,056.95
Fund 01	Unrestricted-Compton Ed Center			
B0410891	Office Xpress	Fiscal Services	General Office Supplies	\$1,000.00
B0410897	Office Xpress	Counseling Office	Non-Instruct Supplies	\$700.00
B0410912	L.A. Security Storage	Fiscal Services	Other Services and Expenses	\$4,488.23
		Fund 01 Total: 3		\$6,188.23
Fund 10	Restricted-Compton Ed Center			
B0410901	Tourcoach Charter &	TRIO - Upward Bound	Other Services and Expenses	\$1,600.00
B0410907	Subway	TRIO - Upward Bound	Non-Instruct Supplies	\$500.00
B0410916	Maelanie Galima	TRIO - Upward Bound	General Office Supplies	\$500.00
		Fund 10 Total: 3		\$2,600.00
Fund 13	Compton Line of Credit			
B0410914	Jeraldine Potras	Fiscal Services	Contract Services	\$30,670.00
		Fund 13 Total: 1		\$30,670.00
			BPO Funds Total: 7	\$39,458.23
			<u>Grand Total POs and BPOs: 47</u>	\$310,515.18

**Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Daniel Villanueva, CBO**

**BSD 2 ESTIMATED ENROLLMENT FEE REVENUE REPORT CCFS-323,
CALIFORNIA COMMUNITY COLLEGES**

This report is required by the California Community Colleges to be filed each quarter on the District's Financial Status.



ESTIMATED ENROLLMENT FEE REVENUE

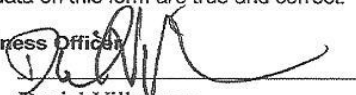
District: COMPTON

1/15/2011 Report - First Principal Apportionment			
	Fees Paid	Receivables	Total Fees
Enrollment Fee Revenue 1 (ECS 76300)	561,127	143,363	704,490
ECS 76140(k) Enrollment Fee Revenue 2 (Students from bordering states)	0	0	0
Total	561,127	143,363	704,490

Certification

I the **District Chief Business Officer**, hereby certify that, to the best of my knowledge and belief, the data on this form are true and correct.

Chief Business Officer

Signature: 

Typed Name: Daniel Villanueva

Certify Date: 01/17/2011 11:12:34

District: **COMPTON**

For Supplemental Information, Contact

Name: Reuben James, III

Title: Director Fiscal Services

Phone: 310 900 1600 X 2110

ljohnson@elcamino.edu;

Email: jgrivich@elcamino.edu;
rjames@elcamino.edu

SEND SIGNED CERTIFICATION PAGE TO:

California Community Colleges
Fiscal Services Unit
1102 Q Street
Sacramento, CA 95814
Fax: (916) 323-3057

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Daniel Villanueva, CBO

BSD 3 FACILITIES PLANNING AND DEVELOPMENT - APPROVAL OF 5-YEAR CONSTRUCTION PLAN 2012

BACKGROUND

The 5-Year Construction Plan is approved by the Compton Community College District board of Trustees at the regularly scheduled meeting of November 16, 2010 and submitted to the California community Colleges Chancellors Office included a list of projects in a District's order of chronological priority. As submitted, the Physical Education Complex Replacement project was scheduled for occupancy in 2016/2017 end of the Instructional Building 2 Replacement was scheduled for occupancy in 2019/2020.

This schedule for the Physical Education Complex Replacement project resulted in over-building of lab space on campus based on our enrollment projections and educational program requirements and affected office capacity another project, the Student Services Center Replacement Project, with overbuilding of office space on campus.

By moving the Instructional Building 2 Replacement to the 2016/2017 occupancy spot and delaying the Physical Education Complex Replacement Project occupancy date to 2019/2020 it improves the chances of state funding for all three of these projects and improves the load/capacity ratio for continued development of instructional and supporting spaces on campus.

FUNDING

At the Compton Community College District the five-year construction plan is prepared and managed by staff and therefore requires no appropriation of funding for consultants or external costs.

RECOMMENDATION

It is recommended that the Board of Trustees approve the amendment to the 2012 Compton Community College District 5-year Construction Plan.

BACK-UP INFORMATION

- Revision (excerpt) to 2012 5-year Construction Plan
- Future Growth Eligibility Report (1/25/11) for Revised 5-Year CP

RESOURCE PERSON

Mr. Frederick J. Sturner

**Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Daniel Villanueva, CBO**

**BSD 4 FACILITIES PLANNING AND DEVELOPMENT - APPROVAL OF THE FPP
SUBMISSION FOR INSTRUCTIONAL BUILDING #1 REPLACEMENT**

BACKGROUND

This Final Project Proposal (FPP) involves the replacement of existing facilities with appropriate space to support modern instruction and learning methodologies.

FACILITIES PROBLEMS INCLUDE:

- The existing E- and F-wings were constructed in 1953. There has been no comprehensive renovation of the buildings since that time. The facilities are currently configured as ‘makeshift’ instructional space.
- The G-wing was constructed in 1953; the entire 6,989 ASF in the building is inactive and inadequate to support any use because MEP systems have failed.
- Third-party engineering evaluations indicate that mechanical, electrical and plumbing systems are failing, and structural and life/safety systems do not conform to current standards.
- There is a critical lack of infrastructure to support ‘smart’ instructional technology.
- The M1 - ESL/Speech trailer and M2 - Americorps Trailer are underutilized or unused because they are deteriorated.
- The estimated cost of renovation exceeds the cost of replacement.

SOLUTION CRITERIA:

- The criteria for the solution are to replace underutilized, aged and dysfunctional buildings with modern instructional facilities, and to replace portables with permanent space.

SCOPE OF WORK:

- Construct a replacement 26,430 Gross Square Footage (GSF) Building to house general instruction and shared computer labs.
- Demolish the remainder of the E wing #6, F wing #9, G wing #11, M1 - ESL/Speech trailer #32, and M2 - Americorps Trailer #33

FUNDING

If approved for Budget Year 2012-2013, it is estimated that the Instructional Building 1 Replacement will cost \$13,491,164 to build. The State would fund \$10,443,892 and Measure CC (Local Funds) would fund \$3,047,272.

RECOMMENDATION

It is recommended that the Board of Trustees approve the submission of the FPP for Instructional Building #1 Replacement Application to the Board of Governors.

BACK-UP INFORMATION

- Final Project Proposal, Budget Year 2012-2013, Instructional Building 1 Replacement dated August 30, 2010.

RESOURCE PERSON

Mr. Frederick J. Sturner

**Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources**

Consent Calendar

- HRD1. **Management Team Personnel Action**
- HRD2. **Academic Employment and Personnel Changes**
- HRD3. **Classified Employees**
- HRD4. **Temporary Non-Classified Service Employees**

HRD 1. MANAGEMENT TEAM PERSONNEL ACTION

1. Employment – Mr. Wayne Ward, Manager of Facilities, Maintenance & Operations, Range M2, Step 5, Maintenance & Operations, Administrative Services, effective January 24, 2011.

HRD 2. ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES

1. Employment – Ms. Lauren Gras, full time English/reading composition instructor, Class III, Step 12, effective February 9, 2011.
2. Employment – Ms. Dalia Juarez, full time English/reading composition instructor, Class II, Step 11, effective February 9, 2011.
3. Employment – Ms. Patricia Stoddard, full time mathematics instructor, Class VI, Step 11, effective February 9, 2011.
4. Employment – Ms. Abigail Tatlilioglu, full time mathematics instructor, Class II, Step 11, effective February 9, 2011.
5. Employment – Ms. Ruth Zambrano, full time mathematics instructor, Class II, Step 12, effective February 9, 2011.
6. Employment – Ms. Renita Scott, limited term nursing instructor, Class II, Step 11, effective February 9, 2011.
7. Employment – Mr. Ali Adabzadeh, limited term auto body collision repair instructor, Class VI, Step 11, effective February 9, 2011.
8. Employment - Mr. Craig Carroll, part time theater arts instructor, Class III, Step 1, effective February 12, 2011.
9. Employment – Mr. Pat Heeb, part time welding instructor, Class I, Step 1, effective February 12, 2011.
10. Employment – Mr. Matthew King, part time administration of justice instructor, Class I, Step 1, effective February 12, 2011.
11. Employment – Mr. Brent Kooiman, part time auto body collision repair instructor, Class I, Step 1, effective February 12, 2011.
12. Employment – Ms. Tavonia Russell, part time nursing instructor, Class I, Step 1, effective February 12, 2011.

HRD 3. CLASSIFIED EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for classified employees as shown below.

A. Employment

1. Ms. Jennifer Chua, Records Specialist, Range 24, Step C, Admissions and Records, Student Affairs, effective February 1, 2011, probationary.
2. Ms. Rosa Ledesma, Records Specialist, Range 24, Step C, Admissions and Records, Student Affairs, effective February 1, 2011, probationary.

B. Provisional Employment

1. Ratification -- Mr. Vicente Alvarez, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective December 1, 2010 through June 30, 2011, not to exceed 120 days (NTE 35 hours per week).

2. Ratification -- Ms. Gina Caballero, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective December 1, 2010 through June 30, 2011, not to exceed 120 days (NTE 35 hours per week).
3. Ratification -- Ms. Gloria Duran, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective December 1, 2010 through June 30, 2011, not to exceed 120 days (NTE 35 hours per week).
4. Ratification -- Ms. Teresa Gladin, Categorically Funded Program Assistant, Range 21, Step A, Human Services, Academic Affairs, effective December 18, 2010 through June 30, 2011, position contingent upon funding, not to exceed 120 days (NTE 35 hours per week).
5. Ratification -- Ms. Stephanie Godfrey, Categorically Funded Program Assistant, Range 21, Step A, Human Services, Academic Affairs, effective December 18, 2010 through June 30, 2011, position contingent upon funding, not to exceed 120 days (NTE 35 hours per week).
6. Ratification -- Ms. Angelica Quevedo, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective December 1, 2010 through June 30, 2011, not to exceed 120 days (NTE 35 hours per week).
7. Ratification -- Ms. Monique Simon, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective December 1, 2010 through June 30, 2011, not to exceed 120 days (NTE 35 hours per week).

HRD 4. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for non-classified employees as shown below.

1. Ratification -- Steve Chow - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 19, 2011 through June 11, 2011, Upward Bound Program, Student Affairs, not to exceed 120 days (NTE 15 hours per week).
2. Ratification -- Steve Chow - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 19, 2011 through June 11, 2011, Upward Bound Math/Science Program, Student Affairs, not to exceed 120 days (NTE 15 hours per week).
3. Ratification -- Mark Flores - Part-time Assistant Coach (Baseball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2011 through May 31, 2011, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
4. Ratification -- Randy Headley - Part-time Assistant Coach (Baseball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2011 through May 31, 2011, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
5. Ratification -- Morris Jones - Part-time Assistant Coach (Track), \$19.10 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2011 through May 31, 2011, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).

6. Ratification -- Carl Nichols - Part-time Assistant Coach (Baseball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2011 through May 31, 2011, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
7. Ratification -- Daniel Ozan - Part-time Assistant Coach (Track), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2011 through May 31, 2011, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
8. Ratification -- Michael Roberts - Part-time Assistant Coach (Track), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2011 through May 31, 2011, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
9. Ratification -- Natalie Sharp - Part-time Assistant Coach (Women's Softball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2011 through May 31, 2011, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
10. Citlally Angulogarcia - Student Worker, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 9, 2011 through June 10, 2011, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
11. Stefan Bergman - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 12, 2011 through June 10, 2011, English Department, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
12. Jesus Claustro - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 12, 2011 through June 10, 2011, English Department, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
13. Roman Czarny - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 12, 2011 through June 10, 2011, English Department, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
14. Max Evans - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 12, 2011 through June 10, 2011, English Department, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
15. Amber Gillis - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 12, 2011 through June 10, 2011, English Department, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
16. Suzanne Gilmore - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 12, 2011 through June 10, 2011, English Department, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).

17. Donna Harris - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 12, 2011 through June 10, 2011, English Department, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
18. Bruce Jacobs - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 12, 2011 through June 10, 2011, English Department, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
19. Earl Jordan - Tutor, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 12, 2011 through June 10, 2011, Math/Science, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).
20. Ariam Martinez - Student Worker, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 9, 2011 through June 10, 2011, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
21. Regina Massich - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 12, 2011 through June 10, 2011, English Department, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
22. Morgan Mayreis-Voorhis - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 12, 2011 through June 10, 2011, English Department, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
23. Christina Mejia - Tutor, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 11, 2011 through June 10, 2011, Learning Resources Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
24. Hiram Sims - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 12, 2011 through June 10, 2011, English Department, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
25. Michael Steenbergen - Professional Expert, \$32.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 15, 2011 through June 10, 2011, Career Technical Education, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
26. Nikki Williams - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 12, 2011 through June 10, 2011, English Department, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).