



Board Agenda

Compton Community College District
1111 E. Artesia Blvd., Compton, CA 90221

Closed Session to Commence at 4:00 P.M.

Open Session to Commence at 6:00 P.M.

Tuesday, January 19, 2010

District Board Room

1111 E. Artesia Boulevard

Compton, California 90221

I. Call to Order at 4:00 p.m.

II. Roll Call

Dr. Peter Landsberger, Special Trustee

Dr. Lawrence Cox, CEO

Lorraine Cervantes, Trustee

Andres Ramos, Trustee

Charles Davis, Trustee

Dr. Deborah LeBlanc, Trustee

Dr. John Hamilton, Trustee

III. Requests to Address the Board of Trustees – Closed Session Agenda Matters

IV. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:

A. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:

1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)

a. Minutemen vs. Compton CCD

b. Compton CCD v. U.S. Department of Education – Docket No. 05-78-SP

c. John Rabun vs. Compton CCD

d. Albert Turner vs. Compton CCD, et. al.

e. Fred Lamm vs. Compton CCD

f. Tower Glass vs. Compton CCD

B. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION:

1. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(A): two cases.
2. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(C) the following claims or complaints:
(None)

C. INITIATION OF LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(C):

(Two cases)

D. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

1. Agency designated representative: Dr. Lawrence Cox, CEO/Provost
Employee organizations: Compton Community College
Federation of Employees, Classified Employees Federation of Employees, Certificated Employees

E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, PURSUANT TO GOVERNMENT CODE SECTION 54957(B):

(Two Matters)

V. Reconvene to Open Session at 6:00 p.m.

VI. Roll Call

1. Lorraine Cervantes
2. Charles Davis, Trustee
3. Dr. John Hamilton, Trustee
4. Dr. Deborah LeBlanc, Trustee
5. Andres Ramos
6. Dr. Landsberger
7. Dr. Cox

VII. A Reflective Moment

VIII. The Pledge of Allegiance

IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1

X. Oath of Office – Student Trustee, Mr. Glynnndon Owens

XI. Reports from Representatives and Employee Organizations

- A. Student Trustee Report – Vacant
- B. Faculty Representative Report – Jerome Evans
- C. Classified Representative Report – David Simmons
- D. Academic Senate President Report – Saul Panski
- E. CCCFE Certificated Employees Report – Toni Wasserberger
- F. CCCFE Classified Employees Report – Joseph Lewis
- G. Confidential/Supervisory Representative Report – Roy Patterson
- H. Associated Student Body Report – Opal Williams, ASB President

XII. Requests to Address the Board of Trustees – Agenda/Non-Agenda Matters (including Closed Session Items)

XIII. Information/Presentation – Chief Executive Officer

- A. Dr. Lawrence Cox – Center and District Update
 - 1) Budget Update (Ronald Gerhard)
 - 2) Academic Affairs Update (Barbara Perez)
 - 3) Facilities Update (Fred Sturner)
 - 4) BRS 2009 Student Survey (Martin Ludlow)
 - 5) Awards Presentation (Ann Garten)

XIV. Approval of Minutes of December 15, 2009

XV. Discussion/Action Agenda

- A. CEO1 Board of Trustees Policies
 - BP 2200 Board Duties and Responsibilities
 - BP 7140 Collective Bargaining
 - BP 7210 Academic Employees
 - BP 7230 Classified Employees
- B. Business Services - Consent Calendar
 - BSD 1 Purchase Orders
 - BSD 2 Agreements/Contracts
 - BSD 3 Budget Transfers/Budget Augmentations
 - BSD 4 2008-2009 District Financial Audit
 - BSD 5 Non-Resident Tuition Fee for 2010-2011 in the Amount of \$183.00 per Unit
 - BSD 6 Adopt Resolution – Election to Become Subject to the Uniform Public Construction Cost Accounting Procedures
 - BSD 7 Approval of Stale Dated Warrants
- C. Human Resources - Consent Calendar
 - HRD 1 Management Team Personnel Action
 - HRD 2 Academic Employment and Personnel Changes
 - HRD 3 Classified Employees
 - HRD 4 Temporary Non-Classified Service Employees

XVI. Next meeting date: December 15, 2009 Closed session begins at 4:00 p.m.
Open session begins at 6:00 p.m.

XVI. Adjournment

Please note: If you would like a copy of any of the support documents/attachments, please contact Paula VanBrown at (310) 900-1600, Ext. 2274. Thank you!

COMPTON COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, December 15, 2009

MINUTES

- I. The Board of Trustees Meeting was called to order at 4:07 p.m.
- II. Roll Call
Members Present:
 - Lorraine Cervantes, Trustee
 - Andres Ramos, Trustee
 - Charles Davis, Trustee
 - Dr. Deborah LeBlanc, Trustee
 - Dr. John Hamilton, Trustee
 - Dr. Peter Landsberger, Special Trustee
 - Dr. Lawrence Cox, CEO
- III. Requests to address the Board of Trustees – Closed Session Agenda Matters – None
- IV. Recess to Closed Session at 4:06 p.m. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:
- V. Reconvene to Open Session of the Board of Trustees at 6:00 p.m. in the Board Room
- VI. Roll Call
Members Present:
 - Lorraine Cervantes
 - Andres Ramos
 - Charles Davis
 - Deborah LeBlanc
 - John Hamilton
 - Peter Landsberger
 - Lawrence Cox
- VII. A Reflective Moment – Trustee Cervantes
- VIII. Pledge of Allegiance – Led by Trustee Hamilton
- IX. Report of Actions Taken in Closed Session (Subdivision (a), Section 54956.9)
No reportable action
- X. Oath of Office of Newly Elected Trustees
 - Dr. Deborah LeBlanc
 - Dr. John Hamilton
 - Mr. Charles Davis

XI. Reports from Representatives and Employee Organizations

- 1) Student Trustee Report – Vacant
- 2) Faculty Representative Report – Jerome Evans
- 3) Classified Representative Report – David Simmons, absent
- 4) Academic Senate President Report – Saul Panski
- 5) CCCFE Certificated Employees Report – Toni Wasserberger
- 6) CCCFE Classified Employees Report – Joseph Lewis
- 7) Confidential/Supervisory Representative Report – Roy Patterson:
- 8) Associated Student Body Report – Opal Williams

XII. Requests to address the Board of Trustees – Agenda/Non-Agenda Matters

Trustee Cervantes commended the students that participated in the Compton Christmas Parade.

Audience members who spoke are listed below:

- a. Michael Turner, Student: GAIN Program

XIII. Information/Presentations

A. Dr. Lawrence Cox, Provost/CEO:

- i. Enrollment – Winter session 2010 has increased 18.8% from last year with 1,123 students; 225 FTES. Spring session 2010 has increased 31.4% from last year, with 1,477 students;744 FTES.
- ii. On Thursday, December 3, 2009 we hosted our annual Males Conference for prospective students. We had over 650 students from our local high and middle schools participating in this event. Dr. Calvin Mackie, motivational speaker, author, inventor and entrepreneur, served as the keynote speaker for this event.
- iii. Financial Aid - As of December 11, 2009, there were 4,761 Financial Aid Applications on file for the 2009-2010 academic year.
- iv. For the 2009-2010 academic year, we have already provided the following amounts to Compton Center students:
 - \$2,674,272.00 in Federal Financial Aid Pell Grants
 - \$67,500.00 in Federal Supplemental Educational Opportunity Grants
 - \$3,194,619.00 in Board of Governor waivers to 4,391 Compton Center Students
- 1) Karen Belden – Reported on research conducted to identify community and student opinions and perceptions about the District and the Compton Center
- 2) Jane Harmon, Interim Dean Academic Affairs – Academic Affairs Update
CEC instructor, Dr. Ruth Roach, presented copies of “Voices of Compton- Compton Literary/Arts Journal”. This publication contains original works by Compton students. Student Ricky Smith read his poem, “Culture Report 2”.
- 3) Ron Gerhard, CBO – Budget Update. Mr. Gerhard distributed copies of the Budget Update. Compton’s budget is very positive. We are continuing with our balanced budget. We are structurally sound, stable, and our FTES continues to increase

XIV. Approval of Minutes of November 17, 2009 – **Approved**

Action	Cervantes	Davis	Hamilton	Leblanc	Ramos	Landsberger
Minutes APPROVED	Yes	Yes	Yes	Yes	Yes	Yes

XV. Discussion/Action Agenda

A. BT 1 Regularly Scheduled Board Meeting Dates 2009-2010 (revised) - **Approved**

Action	Cervantes	Davis	Hamilton	Leblanc	Ramos	Landsberger
BT1 APPROVED	Yes	Yes	Yes	Yes	Yes	Yes

BT 2 Board Conference Attendance - Approved

Action	Cervantes	Davis	Hamilton	Leblanc	Ramos	Landsberger
BT2 APPROVED	Yes	Yes	Yes	Yes	Yes	Yes

BT 3 Election of Officers and Appointment of Secretary to the Board of Trustees
 President – Charles Davis
 Vice President – Deborah LeBlanc
 Clerk – Andres Ramos

B. CEO1 Board of Trustees Policies – Approved

- BP 2710 Conflict of Interest
- BP 2720 Communication Among Board Members
- BP 2740 Board Education
- BP 2750 Board Self Evaluation
- BP 3250 Institutional Planning
- BP 3280 Grants

Action	Cervantes	Davis	Hamilton	Leblanc	Ramos	Landsberger
CEO 1 APPROVED	Yes	Yes	Yes	Yes	Yes	Yes

C. Business Services - Consent Calendar – Approved

- * BSD 1 Purchase Orders
- **BSD 2 Agreements/Contracts
 1. Ratification of Agreement with Long Beach Unified School District, Contractor in Conjunction with Industry and Technology Department, ECC-Compton Educational Center will Provide Credits and Certificates
 2. Agreement with Moss-Adams LLP, Contractor will Provide a Performance Audit of the Bond Measure CC
 3. Amended Ratification of Agreement with Barnhart Construction, Contractor will Provide Construction Management Services to Complete the Learning Resource Center and Retrieval of Documents Required by the District
 4. Agreement with Leo A. Daly, Contractor to Prepare Programming Documents to Incorporate a New Data Center, Emergency Communication Post and Police Station at the existing MIS Building
 5. Agreement with RAW International, Inc., Contractor to Provide Services as the Architect of Record to Complete the Barrel Vault Repair on the Learning Resource Center Project
 6. Agreement with Southland Industries, Contractor to Provide a Concepts Maintenance Program

- BSD 3 Quarterly Financial Status Report – Form CCFS – 311Q
- BSD 4 Budget Transfers Between Major Object Codes
- BSD 5 Budget Transfers/Budget Augmentations
- BSD 6 Notice of Completion and Release of Retention for Southland Industries

*****BSD 7 Authorization to Award Construction Contract to Walters & Wolf**

Action	Cervantes	Davis	Hamilton	Leblanc	Ramos	Landsberger
BSD 1-7 APPROVED	Yes	Yes	Yes	Yes	Yes	Yes

* BSD1 - A discussion followed regarding, PO #B0310755, Martin Ludlow.

Mr. Ludlow is a consultant providing strategic planning, advice with respect to community and governmental relations, has developed power-point presentations, and lots of community relations.

Dr. Peter Landsberger addressed questions regarding Mr. Ludlow’s background. This issue grew out of Mr. Ludlow’s service on the L.A. City Council and subsequently a union official and Mr. Ludlow were charged with misappropriation of union funds. Actually the union official did this, but Mr. Ludlow allowed this to happen and knew what was happening and he then pleaded guilty, was placed on probation, and has completed his probation. At the time he was selected for the consulting work (before Dr. Cox arrived) he was actually recommended by a very well respected public relations firm, who knew of his work, and had some affiliation with him. At the time I was fully informed of his background and situation regarding Mr. Ludlow’s legal problem. I actually consulted on the very issues that you have raised – is this something we need to be anxious about – not only internally with our administrators here, but also with our partners at El Camino, with the State Chancellor, and with others in the community. All of them had no problems; they essentially took the perspective, many of them who know Mr. Ludlow, that he had learned a very big lesson by making the mistake he had made; that he had fessed-up to his responsibility there and has been absolutely faithful to the requirements placed on him, and if anything, he is, perhaps, the best kind of person to be associated with because he knows the consequences of stepping over the line, and I can tell you from experience, he is extremely careful about stepping over any ethical or legal boundaries, he has actually been stellar in that regard. Just to give an example, one of the requirements is that he not be involved in any labor relations. But at times collegial consultation requires us to bring in union leaders, as well as, other faculty leaders, and he has been studious to remain out of that discussion, even in a casual way, because he knows doesn’t want, in any way, shape or form, to imply that he is involved in any labor relations matters.”

**BSD 2, Item, #6 – Correction – Funding Source is General Fund Unrestricted, not Bond Funds.

***BSD 7 - (Bid awarded to Walters & Wolf for the base bid in the amount of \$729,939 and CEO authorized to negotiate change orders not to exceed \$97,292.20).

- D. Human Resources - Consent Calendar – **Approved**
 - HRD 1 Management Team Personnel Action
 - HRD 2 Academic Employment and Personnel Changes
 - HRD 3 Classified Employees
 - HRD 4 Temporary Non-Classified Service Employees

Action	Cervantes	Davis	Hamilton	Leblanc	Ramos	Landsberger
HRD 1-4 APPROVED	Yes	Yes	Yes	Yes	Yes	Yes

XVI. Remarks by trustees

XVII. Adjourned at 8:30 p.m.

Next Scheduled Regular Meeting: February 16, 2010

**Closed Session: 4:00 p.m.
Open Session: 6:00 p.m.**

**Compton Community College District
1111 East Artesia Boulevard - Compton, California 90220**

**Agenda for the Compton Community College District Board of Trustees
from
CEO
Lawrence Cox, PhD.**

CEO 1 BOARD POLICIES

The following Board of Trustees Policies are being submitted for approval

BP 2200 Board Duties and Responsibilities

BP 7140 Collective Bargaining

BP 7210 Academic Employees

BP 7230 Classified Employees



COMPTON COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES POLICIES

BP 2200 Board Duties and Responsibilities

Issued: January 19, 2010

Reference:

Accreditation Standard IVB.1.d

The Board of Trustees governs on behalf of the citizens of the Compton Community College District in accordance with the authority granted and duties defined in Education Code Section 70902.

The Board is committed to fulfilling its responsibilities to:

- Represent the public interest
- Establish policies that define the institutional mission and set prudent, ethical and legal standards for college operations
- Assure fiscal health and stability
- Monitor institutional performance and educational quality
- Advocate and protect the district
- Delegate power and authority to the Chief Executive Officer (CEO) to effectively lead the district
- Hire and evaluate the CEO
- Respect the authority of the CEO by providing policy, direction, and guidance only to the CEO who is responsible for the management of the district and its employees.



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 7140 Collective Bargaining

Issued: January 19, 2010

Reference:

Government Code Sections 3540, et seq.

If eligible employees of the District select an employee organization as their exclusive representative, and if after recognition by the District or after a properly conducted election, an exclusive representative is certified as the representative of an appropriate unit of employees under the provisions of the Educational Employment Relations Act, Government Code Section 3540 et seq., the District will meet and negotiate in good faith on matters within the scope of bargaining as defined by law.



COMPTON COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES POLICIES

BP 7210 Academic Employees

Issued: January 19, 2010

Reference:

Education Code Sections 87400 et seq; 87419.1; 87600 et seq.; 87482.8
Title 5, Section 51025

Academic employees are all persons employed by the District in academic positions. Academic positions include every type of service, other than paraprofessional service, for which minimum qualifications have been established by the Board of Governors for the California Community Colleges.

Faculty members are those employees who are employed by the District in academic positions that are not designated as supervisory or management. Faculty employees include, but are not limited to, instructors, librarians, counselors, and professionals in health services, DSPS, and EOPS.

Decisions regarding tenure of faculty shall be made in accordance with the evaluation procedures established for the evaluation of probationary faculty and in accordance with the requirements of the Education Code and as negotiated in the appropriate collective bargaining agreement. The Board reserves the right to determine whether a faculty member shall be granted tenure.

The District may employ temporary faculty from time to time as required by the interests of the District. Temporary faculty may be employed full time or part time. The Board delegates authority to the CEO to determine the extent of the District's needs for temporary faculty.



COMPTON COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES POLICIES

BP 7230 Classified Employees

Issued: January 19, 2010

Reference:

Education Code Sections 88060 through 88139

The Board of Trustees shall fix and prescribe the duties, and the Personnel Commission shall classify all positions except:

- Academic positions
- Part-time apprentices, architectural, engineering and professional experts employed on a temporary basis for a specific project, regardless of length of employment.
- Community Representatives appointed for not more than 90 days in a fiscal year.
- Full time students employed part time, and part-time students employed part time in any college work-study program or in a work experience education program conducted by the District.

The positions and employees shall be known as the classified service.

Substitute and short-term temporary classified employees who are employed and paid for less than 75 percent of the fiscal year and positions designated as Senior Classified Administrative positions shall not attain permanent status.

Before a short-term temporary employee is employed, the Board, at a regularly scheduled meeting, shall specify the service required to be performed and certify the ending date of the service. The Board may later act to shorten or extend the ending date, but shall not extend it beyond 75 percent of a fiscal year.

The CEO shall establish regulations to assure that the requirements of state law regarding the classified service are met.

The probationary period for classified employees shall be six months.

**Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO**

Consent Calendar

- BSD 1 Purchase Orders
- BSD 2 Agreements/Contracts
- BSD 3 Budget Transfers/Budget Augmentations
- BSD 4 2008-2009 District Financial Audit
- BSD 5 Non-Resident Tuition Fee for 2010-2011 in the Amount of \$183.00 Per Unit
- BSD 6 Adopt Resolution – Election to Become Subject to the Uniform Public
Construction Cost Accounting Procedures
- BSD 7 Approval of Stale Dated Warrants

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

**BSD 1 PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR
DECEMBER 2009**

Run Date **Compton Community College District**
12/17/2009 **BOARD OF TRUSTEES PURCHASE ORDER LISTING**
Meeting Date: 01/19/2010

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 01 Unrestricted-Compton Ed Center				
P0301663	Bev's Balloons,	I&T Division	Rents/ Leases and Repairs	\$249.99
P0301696	Waxie Sanitary Supply	Natural Sciences	Instructional Supplies	\$365.76
P0301697	Gus Chavez Ice	Student Affairs	Non-Instruct Supplies	\$275.00
P0301698	Gus Chavez Ice	Student Affairs	Non-Instruct Supplies	\$275.00
P0301700	U-Store It 0277	Fiscal Services	Other Rentals	\$2,500.00
P0301707	James Grivich	Fiscal Services	General Office Supplies	\$21.91
P0301708	Lacsta	Office of the CEO	Dues and Memberships	\$100.00
P0301752	Kelly Paper Co	Nursing	General Office Supplies	\$432.59
P0301764	Masco Electric Inc.	Operations	Repairs Non-instructional	\$24,982.00
P0301765	Weatherproofing	Operations	Repairs Non-instructional	\$1,886.71
P0301766	M Designs Productions	Public Relations &	Multi Media Advertising	\$350.00
P0301767	All Data	Automotive Technology	Instructional Supplies	\$1,070.06
P0301768	M Designs Productions	Public Relations &	Multi Media Advertising	\$1,200.00
P0301769	Peter Landsberger	Board of Trustees	Travel and Conference	\$195.00
P0301800	Harris Janitorial	Construction	Instructional Supplies	\$806.43
P0301801	National TV Radio	Public Relations &	Multi Media Advertising	\$15,000.00
P0301802	Office Xpress	Div Office-Student	Non-Instruct Supplies	\$127.29
P0301813	S&B Foods	Board of Trustees	Food/Food Supplies	\$470.00
P0301814	Torrance Bakery	Board of Trustees	Food/Food Supplies	\$164.00
P0301833	New Century Imaging,	Business	Printing	\$115.24
P0301837	Logos Two, Inc.	Athletics	Non-Instruct Supplies	\$1,919.86
P0301844	Ace Party Rents	Student Affairs	Non-Instruct Supplies	\$154.29
P0301845	Elizabeth Martinez	Transfer Center	Other Services and Expenses	\$38.98
P0301846	Bev's Balloons,	Student Affairs	Non-Instruct Supplies	\$281.71
Fund 01 Total: 24				\$52,981.82
Fund 10 Restricted-Compton Ed Center				
P0301705	S&B Foods	EOPS CARE	Hospitality	\$1,053.60
P0301709	TAJ Office & School	EOPS CARE	New Equipment -	\$882.37
P0301751	Awesome Productions	EGADNP	Other Operating Expenses &	\$219.50
P0301755	Pacific Transport	EGADNP	Other Operating Expenses &	\$125.00
P0301770	Office Xpress	EOPS CARE	New Equipment -	\$252.41
P0301805	Eps Express Printing	Foster Care Ed	General Office Supplies	\$118.05
P0301834	Apple, Inc.	VATEA Medial / TV	New Equipment - Instructional	\$8,008.34

		Fund 10 Total: 7		\$10,659.27
Fund 40	Capital Outlay Fund-Compton Ed			
P0301828	Gary & Company	Operations	Site Improvements	\$1,385.00
		Fund 40 Total: 1		\$1,385.00
Fund 45	Revenue Construct Bond - Compton			
P0301723	Tandus Expect	Program Support	Repairs Non-instructional	\$1,630.67
		Fund 45 Total: 1		\$1,630.67
			PO Funds Total: 33	\$66,656.76
Fund 01	Unrestricted-Compton Ed Center			
B0310817	Southland Industries	Operations	Maintenance Contracts	\$5,000.00
B0310818	Technical Learning	Life Sciences	Repairs Parts and Supplies	\$7,625.00
B0310819	Monterey Graphics	Student Affairs	Non-Instruct Supplies	\$3,500.00
B0310820	Kelly Paper Company	Student Affairs	Non-Instruct Supplies	\$600.00
B0310821	El Camino Compton	Student Affairs	Other Services and Expenses	\$8,000.00
B0310823	Westcoast Sound	Student Affairs	Non-Instruct Supplies	\$4,000.00
B0310824	M & M Auto Parts	Vocational Education	Instructional Supplies	\$2,000.00
B0310836	Falcon Fuels, Inc.	Operations	Gasoline	\$2,500.00
B0310837	Business Card	Board of Trustees	Travel And Conference	\$7,000.00
B0310859	Global Office Supplies	Athletics	General Office Supplies	\$1,000.00
B0310861	Bev's Balloons,	Student Affairs	Non-Instruct Supplies	\$1,319.05
B0310862	TAJ Office & School	Transfer Center	General Office Supplies	\$500.00
B0310865	Ramada Limited	Transfer Center	Other Services and Expenses	\$1,650.00
B0310866	Super 8 Motel	Transfer Center	Transportation/ Mileage and	\$2,000.00
B0310867	Ramada Limited	Transfer Center	Transportation/ Mileage and	\$1,720.00
		Fund 01 Total: 15		\$48,414.05
Fund 10	Restricted-Compton Ed Center			
B0310848	E.C.C.C.D. Bookstore	EOPS CARE	Student Stipends	\$225,279.00
B0310849	E.C.C.C.D. Bookstore	EOPS	Student Stipends	\$203,014.00
B0310851	Tigerdirect.Com	EGADNP	Other Operating Expenses &	\$1,500.00
		Fund 10 Total: 3		\$429,793.00
Fund 45	Revenue Construct Bond - Compton			
B0310825	William J. Budge	Learning Resource	Architecture & Engineering	\$80,000.00
B0310826	Parsons Commercial	Program Support	Professional Services-Bond	\$70,000.00
		Fund 45 Total: 2		\$150,000.00
			BPO Funds Total: 20	\$628,207.05
			<u>Grand Total POs and BPOs: 53</u>	\$694,863.81

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 2 AGREEMENTS/CONTRACTS

1. Agreement with AssetWorks Inc., Contractor will Provide Software Licensing Agreement for Program to Record Fixed Assets
2. Agreement with Law Offices of Julia Sylva, Contractor will Provide Legal Advice and Representation on Matters Related to Redevelopment Agreements
3. Ratification of Agreement with Bergman & Dacey, Inc., Contractor will Provide Legal Advice and Representation on Matters Related to Design Bid Preparation Documents and Construction Contracting and Litigation
4. Agreement with Elements Architecture, Inc., Contractor will Provide Architectural Services for the Studio Theater Modernization Project (Little Theater)
5. Agreement With BSI Sports Turf Maintenance, Inc., Contractor will Provide Turf Maintenance and Services for Sports Fields
6. Ratification of Agreement with Foundation for California Community Colleges, Contractor to Provide Grant Funding, Fiscal Management, and Accountability for the Youth Empowerment Strategies for Success-Independent Living Program (YESS-ILP)
7. Agreement with Dr. Jane Harmon, Contractor will Perform a Series of Special Projects for the Compton Community College District Related to FCMAT, Accreditation and other Academic Affairs matters

BSD 2 AGREEMENTS/CONTRACTS

1. AGREEMENT WITH ASSETWORKS INC., CONTRACTOR WILL PROVIDE SOFTWARE LICENSING AGREEMENT FOR PROGRAM TO RECORD FIXED ASSETS

CONSULTANT: ASSETWORKS, INC.
SERVICES: To provide Software Licensing Agreement for Program to record fixed assets
REQUESTING DEPT: BUSINESS SERVICES
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 01/20/10 – 06/30/10
NTE: \$900.00

2. AGREEMENT WITH LAW OFFICES OF JULIA SYLVA, CONTRACTOR WILL PROVIDE LEGAL ADVICE AND REPRESENTATION ON MATTERS RELATED TO REDEVELOPMENT AGREEMENTS

CONSULTANT: LAW OFFICES OF JULIA SYLVA
SERVICES: To provide legal advice and representation on matters related to redevelopment agreements
REQUESTING DEPT: OFFICE OF THE CEO
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 01/20/10 – 06/30/10
NTE: \$10,000.00

3. RATIFICATION OF AGREEMENT WITH BERGMAN & DACEY, INC., CONTRACTOR WILL PROVIDE LEGAL ADVICE AND REPRESENTATION ON MATTERS RELATED TO DESIGN BID PREPARATION DOCUMENTS AND CONSTRUCTION CONTRACTING AND LITIGATION

CONSULTANT: BERGMAN & DACEY, INC.
SERVICES: To provide legal advice and representation on matters related to design bid preparation documents and construction contracting and litigation
REQUESTING DEPT: FACILITIES
FUNDING: BOND MEASURE CC
DATES: 09/01/09 – 06/30/10
NTE: \$500,000.00

4. AGREEMENT WITH ELEMENTS ARCHITECTURE, INC., CONTRACTOR WILL PROVIDE ARCHITECTURAL SERVICES FOR THE STUDIO THEATER MODERNIZATION PROJECT (LITTLE THEATER)

CONSULTANT: ELEMENTS ARCHITECTURE, INC.
SERVICES: To provide Architectural services for the Studio Theater Modernization Project (Little Theater)
REQUESTING DEPT: FACILITIES
FUNDING: BOND MEASURE CC
DATES: 01/19/09 – 06/30/11
NTE: \$86,500.00

5. AGREEMENT WITH BSI SPORTS TURF MAINTENANCE, INC., CONTRACTOR WILL PROVIDE TURF MAINTENANCE AND SERVICES FOR SPORTS FIELDS

CONSULTANT: BSI SPORTS TURF MAINTENANCE, INC.
SERVICES: To provide turf maintenance and services for sports fields
REQUESTING DEPT: FACILITIES
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 01/19/10 – 06/30/11
NTE: \$26,828.00

6. RATIFICATION OF AGREEMENT WITH FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES, CONTRACTOR TO PROVIDE GRANT FUNDING, FISCAL MANAGEMENT, AND ACCOUNTABILITY FOR THE TEMPORARY ASSISTANCE FOR THE YOUTH EMPOWERMENT STRATEGIES FOR SUCCESS-INDEPENDENT LIVING PROGRAM (YESS-ILP)

CONSULTANT: FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES
SERVICES: To provide grant funding, fiscal management, and accountability for the Youth Empowerment Strategies for Success-Independent Living Program (YESS-ILP)
REQUESTING DEPT: OUTREACH AND RELATIONS WITH SCHOOLS
FUNDING: GRANT
DATES: 11/01/09 – 06/30/10
NTE: \$22,500.00 **REVENUE**

7. AGREEMENT WITH DR. JANE HARMON, CONTRACTOR WILL PERFORM A SERIES OF SPECIAL PROJECTS FOR THE COMPTON COMMUNITY COLLEGE DISTRICT RELATED TO FCMAT, ACCREDITATION AND OTHER ACADEMIC AFFAIRS MATTERS

CONSULTANT: DR. JANE HARMON
SERVICES: To perform a series of special projects for the Compton Community College District related to FCMAT, Accreditation and other Academic Affairs
REQUESTING DEPT: ACADEMIC AFFIARS
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 02/01/10 – 06/30/10
NTE: \$20,000.00

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 3 BUDGET TRANSFERS/BUDGET AUGMENTATIONS

- I. It is requested that the Special Trustee approve Budget Transfers required by administration to affect changes to the program budgets. The adjustments do not adversely affect the total District budget.**
- II. Budget Augmentations.**
- III. Informational Items (under \$15,000).**

I.

- (a) Budget Transfer in the Unrestricted General Fund 01 for Facilities Usage in the amount of \$30,000 as listed:

From: Supplies and Materials

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
4000	Supplies and Materials	\$ 30,000

To: Other Operating Expenses and Services

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5000	Other Operating Expenses and Services	\$ 30,000

- (b) Budget Transfer in the Unrestricted General Fund 01 for M&O in the amount of \$65,738 as listed:

From: Supplies and Materials

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
4000	Supplies and Materials	\$ 65,738

To: Other Operating Expenses and Services

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5000	Other Operating Expenses and Services	\$ 65,738

II.

- (a) Budget Augmentation in the Restricted General Fund 10 for PS MAPP in the amount of \$27,702 as listed:

Revenues:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
8100	Federal Revenue	\$ 27,702

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
4000	Supplies and Materials	\$ 1,362
5000	Other Operating Expenses and Services	21,340
6000	Capital Outlay	<u>5,000</u>
		\$ 27,702

- (b) Budget Augmentation in the Unrestricted General Fund 01 for General Apportionment in the amount of \$1,825,600 as listed:

Revenues:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
8600	State Revenue	\$ 1,825,600

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1000	Academic Salaries	\$ 1,825,600

- (c) Budget Augmentation in the Restricted General Fund 10 for the YESS Program in the amount of \$22,500 as listed:

Revenues:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
8600	State Revenue	\$ 22,500

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
4000	Supplies and Materials	\$ 4,500
5000	Other Operating Expenses and Services	<u>18,000</u>
		\$ 22,500

III.

- (a) Budget Transfer in the Restricted General Fund 10 for BFAP in the amount of \$10,000 as listed:

From: Academic Salaries, Other Operating Expenses and Services

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1000	Academic Salaries	\$ 3,000
5000	Other Operating Expenses and Services	<u>7,000</u>
		\$ 10,000

To: Classified and Other Nonacademic Salaries, Employee Benefits

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
2000	Classified and Other Nonacademic Salaries	\$ 6,924
3000	Employee Benefits	<u>3,076</u>
		\$ 10,000

- (b) Budget Transfer in the Unrestricted General Fund 01 for Industry & Technology in the amount of \$10,000 as listed:

From: Supplies and Materials

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
4000	Supplies and Materials	\$ 10,000

To: Capital Outlay

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
6000	Capital Outlay	\$ 10,000

- (c) Budget Transfer in the Unrestricted General Fund 01 for Behavioral & Social Sciences in the amount of \$75 as listed:

From: Capital Outlay

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
6000	Capital Outlay	\$ 75

To: Other Operating Expenses and Services

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5000	Other Operating Expenses and Services	\$ 75

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 4 2008-2009 DISTRICT FINANCIAL AUDIT

Each year the District undergoes an independent audit, at the conclusion of which a written report detailing Compton Community College District financial statements is prepared and presented to the Board of Trustees. This report also provides in-depth information such as required supplemental schedules, compliance reports, and findings and recommendations. The auditing firm of Vavrinek, Trine, Day & Co., LLP has conducted the yearly district-wide independent audit for the fiscal year ending June 30, 2009. It is recommended that the Board of Trustees accept the 2008-2009 Independent Audit Report.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 5 NON-RESIDENT TUITION FEE FOR 2010-2011 IN THE AMOUNT OF \$183 PER UNIT

Education Code Section 76140 (ECS) requires each district governing board to establish the Non-resident tuition fee no later than February 1 for the succeeding fiscal year.

RECOMMENDATION

It is recommended that the Special Trustee adopt the Non-Resident Tuition Fee, for the fiscal year 2010-2011 in the amount of \$183.00 per unit pursuant to Education Code 76140. Non-Resident students are residents of a state other than California.

It is recommended that the Special Trustee adopt a Foreign Non-Resident Tuition Fee, for the fiscal year 2010-2011 in the amount of \$213 per unit pursuant to Education Code 76141. Foreign Non-Resident students are both citizens and residents of a foreign country. The additional \$30 for foreign non-resident students is permitted to be changed for Capital Outlay purposes.

The 2009-2010 tuition fee is \$190 per unit for non-resident students and \$221 per unit for foreign non-resident students. The 2010-2011 adjustments to the rates are based on formulas provided by the State Chancellor's Office using reported statewide averages, District FTES and expenditures, and rates changed by neighboring Districts.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

**BSD 6 ADOPT RESOLUTION – ELECTION TO BECOME SUBJECT TO THE
UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES**

WHEREAS, prior to the passage of Assembly Bill No. 1666, Chapter 1054 States, 1983, which added Chapter 2 commencing with §22000 to Part 3 of Division 2 of the Public Contract Code, existing law did not provide a uniform cost accounting standard for construction work performed or contracted by local public agencies.

WHEREAS, Public contract Code §§22000 et seq., the Uniform Public Construction Cost Accounting Act (“the ACT”) establishes such a uniform cost accounting standard.

WHEREAS, the Commission established under the Act has developed uniform public construction cost accounting procedures for implementation by local public agencies in the performance of or in the contracting for construction of public projects

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Compton Community College District hereby elects under Public Contract Code §22030 to become subject to the uniform public construction cost accounting procedures set forth in the Act and to the Commission’s policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended.

FURTHER RESOLVED, that the Chancellor or the Chancellor’s designee shall notify the State Controller forthwith of this election.

ADOPTED this 19th day of January, 2010.

ATTEST:

Dr. Peter J. Landsberger, Special Trustee

Dr. Lawrence Cox, Secretary, Board of Trustees

BACKGROUND

Currently the District, when contracting for construction of public works projects, is subject to Public Contract Code §20651 which states that “The governing board shall let any contract for a public project, as defined in subdivision (c) of Section 22002, involving an expenditure of fifteen thousand dollars (\$15,000) or more to the lowest responsible bidder who shall give security as the board requires, or else reject all bids.” This dollar limit has not been changes in years and presents significant problems to the District for several reasons:

The bid threshold of \$15,000 is so low that it significantly limits the ability of the facilities department to expedite performance of minor work in a timely manner.

On many smaller projects, it is unknown whether the project will or will not exceed the monetary limit of \$15,000 under Public Contract Code §20650 triggering the bidding requirement. This uncertainty results in the District engaging in bidding processes for small projects which were not necessary in light of the actual bid result i.e., where the price proposed is less than \$15,000.

Projects that are formally bid require that detailed specifications be prepared. This adds significant cost and time to the smaller projects without significant benefit accruing to the District. The informal bidding procedures require that the District establish the material/equipment/workmanship standards for each project without the degree of formality and level of detail typically associated with detailed specifications. Minimal specifications are typically sufficient for smaller projects.

The Governing Board meets only once per month; therefore, work on smaller public works projects can be delayed significantly waiting for formal Governing Board approval. This can significantly impact the completion projects targeted for completion during the summer months or other short time frames.

The development of prequalified contractors for specific trades allows the facilities department to establish relationships with smaller contractor who may not be capable or willing to bid the district's larger projects. Many of the smaller contractors are situated in Compton Community College District and the adjacent communities. The opportunity for smaller local contractors to perform work for the District enhances the District's relationships with this community of contractors.

Public Contract Code §§22003 establish the authority of the District to engage in alternative bidding procedures provided that the District adopts the uniform construction cost accounting procedures. The uniform cost accounting procedures require that the District provide a detailed analysis of labor and materials used on public works projects performed by District employees. Due to the fact the District performs no public works projects with District employees. Due to the fact the District performs no public works projects with District employees this requirement requires no additional workload of District staff to comply with these accounting requirements. The uniform cost accounting procedures also require that the District maintain records of costs incurred for projects completed by contractors to the district. This requirement does not impose additional burdens on the District's purchasing/facilities/accounting staff as the District's existing procedures include accounting for costs incurred with contractors.

As part of adopting the uniform public construction cost accounting procedures, the District would be required to maintain a list of pre-qualified contractors according to the categories of work that they perform. During November of each calendar year, the District is required to mail a written notice to all construction trade journals designated for the counties represented by the District

inviting all licensed contractors to submit their names and qualifications of their firms to the District for consideration and inclusion in the districts list of qualified bidders for the following calendar year. Contractors would be added to list as requested during the course of the following year. Qualified contractors from this list would be solicited on informal bids for public works projects valued between \$30,000 and \$125,000 (revised by the California State Controller April 29, 2005).

The benefit of adopting the uniform public construction cost accounting procedure is that the bid limits would be raised as follows:

Projects valued at under \$30,000 would be exempt from bidding requirements; these Projects will be performed by negotiated contract or by purchase order.

Projects valued between \$30,000 and \$125,000 would be left to the pre-qualified contractor submitting the lowest quote through an informal bidding process. The District would still reserve the right to formally bid a project in this range if desired. Bid bonds, performance bonds, and payment bonds would continue to be required of all contractors doing work under these provisions.

Projects valued at more than \$125,000 would be subject to formal bidding requirements.

If no bids are received through the informal or formal bidding procedures, the District is authorized by Public Contract Code §22038(c) to have the Project completed by negotiated contract with complying with bidding procedures.

Adopting of Uniform Construction Cost Accounting Procedures and the informal bidding Procedures will enable the District to more efficiently and effectively manage small to medium sized projects. Adopting these procedures would also benefit local contractors who are deemed “qualified” bidders for Projects let by the informal bidding procedures. Many of these local contractors are strong supporters of the District; the additional contracting opportunities afforded through the informal bidding process should serve to strengthen the ties between the local contracting community and the District.

**Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO**

BSD 7 APPROVAL OF STALE DATED WARRANTS

LACOE has determined that certain payroll checks have not been cashed and processed through the banking system. After six months, LACOE makes an entry to debit the uncashed amount back in the Cash Account of CCD. An "Other Local Income" account is credited for the same amount. It is recommended that the Special Trustee approve the following Stale Dated Warrants:

<u>WARRANT(S) #</u>	<u>AMOUNT</u>
W5036442	\$825.87

**Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources**

Consent Calendar

- HRD1.** Management Team Personnel Action
- HRD2.** Academic Employment and Personnel Changes
- HRD3.** Classified Employees
- HRD4.** Temporary Non-Classified Service Employees

HRD 1. MANAGEMENT TEAM PERSONNEL ACTION

Termination of assignment – Dr. Jane Harmon, Interim Administrative Dean, Academic Affairs, Level V, Step 6, effective January 29, 2010.

HRD 2. ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES

1. Ratification – Ms. Estina Pratt, Library Faculty Coordinator, effective August 29, 2009 – June 30, 2010. Stipend amount - \$1,000 per month.
2. Ratification (stipend) – Mr. Sean Fernandes, football coach, to receive a stipend of \$850 for filming and editing of game films required sent to conference teams prior to competitions. Duties performed: September 5 – November 14, 2009.
3. Ratification (stipend) – Mr. Jose Villalobos, mathematics instructor, to receive a stipend for \$3,538 for teaching two math academies (basic skills) for the period of January 11-28, 2010. Mr. Villalobos will be compensated not to exceed 58 hours (Class VI, Step 3). Funding source: Basic Skills Grant.
4. Ratification (employment) – Ms. Nancy Brown, part time robotics instructor (contracted program) effective August 29, 2009.
5. Ratification (employment) – Dr. James Myrtle, part time chemistry instructor, Class VI, Step 1, for the 2010 winter session and spring semester.
6. Ratification – Ms. Helene Wagner, part time speech instructor, Class II, Step 1, for the 2010 winter session and spring semester.
7. Ratification (employment) – Ms. Naomi Tokuda, part time childhood education instructor, Class II, Step 1, for the 2010 winter session and spring semester.
8. Ratification (employment) – Mr. Garry Roleder, part time history instructor, Class II, Step 1, for the 2010 winter session and spring semester.
9. Ratification (employment) – Ms. Ybonee Torres, part time political science instructor, Class II, Step 1, for the 2010 winter session and spring semester.
10. Ratification (employment) – Ms. Rachel Roske, part time art instructor, Class III, Step 1, for the 2010 winter session and spring semester.
11. Ratification (employment) – Mr. Jack Gill, part time mathematics instructor, Class III, Step 4 for the 2010 winter session and spring semester.
12. Ratification (employment) – Ms. Paulette Young, part time health care ancillary instructor, Class I, Step 1, for the 2010 winter session and spring semester.
13. Employment (limited term assignment) – Ms. Sandra Dawson, full time nursing instructor, Class III, Step 12, for the 2010 spring semester. Ms. Dawson's assignment is pro-rated at 82%.
14. Employment – Mr. Jan Wong, part time American Sign Language instructor, Class I, Step 1, for the 2010 spring semester.
15. Employment – Ms. Margaret Ernaga, part time medical terminology instructor, Class II, Step 1, for the 2010 spring semester.
16. Employment – Mr. Raul Herrera, part time ethnic studies instructor, Class II, Step 1, for the 2010 spring semester.
17. Employment – Ms. Slavka Gueorguieva, part time ESL instructor, Class III, Step 1, for the 2010 spring semester.
18. Employment – Mr. Roman Czarny, part time ESL instructor, Class II, Step 1, for the 2010 spring semester.
19. Employment – Ms. Susan Ross, part time ESL instructor, Class II, Step 1, for the 2010 spring semester.

20. Employment – Ms. Mary Duffield, part time English instructor, Class II, Step 1, for the 2010 spring semester.
21. Employment – Ms. Sarah Daughtery, part time English instructor, Class V, Step 1, for the 2010 spring semester.
22. Employment – Mr. Max Evans, part time English instructor, Class II, Step 1, for the 2010 spring semester.
23. Employment – Ms. Alexandra Lykissas, part time English instructor, Class II, Step 1, for the 2010 spring semester.
24. Employment – Mr. Gordon Haber, part time English instructor, Class IV, Step 1, for the 2010 spring semester.
25. Employment – Ms. Vicki Blaho, part time ESL instructor, Class II, Step 1, for the 2010 spring semester.
26. Employment (stipend assignments) – The following full time instructors to participate in the Faculty Inquiry Partnership Program (FIPP) to be paid \$600 each for attending a 3-day On Course I workshop, January 26-28, 2010 and completing a spring implementation project.
Grand total: \$25,800.

- a. Collins, Diane
- b. Cortez-Perez, Aurora
- c. Parker, Norma
- d. Estrada, Harvey
- e. Evans, Jerome
- f. French-Preston, Essie
- g. Garcia, Annaruth
- h. Hayes-Cushenberry, Frances
- i. Kanase, Vijay
- j. Keig, William
- k. Lazar, Shemiran
- l. Lyles, Cornelia
- m. Macareno, Mario
- n. Mendoza, Ladislao
- o. Mitu, Zenaida
- p. Morgan, Robert
- q. My, Alexander
- r. Osanyinpeju, Abiodun
- s. Panski, Saul
- t. Phillips, Marjeritta
- u. Pratt, Estina
- v. Roach, Donald
- w. Ross, Dovard
- x. Shaikh, Mohomad
- y. Stewart, Ella
- z. Subramaniam, Chelvi
- aa. Sweeney, Elizabeth
- bb. Tavakkoli, Mohammad
- cc. Thomas, Shirley
- dd. Viallobos, Jose
- ee. Wallano, Eyob

- ff. Wasserberger, Toni
- gg. West Pamela
- hh. Wu, Hung
- ii. Yahye, Abdirashid
- jj. Crozier, Judy
- kk. Martinez, Victoria
- ll. Most, Rosemary
- mm. Moten, Georgia
- nn. Williams, Frances
- oo. Williams, Nikki

27. Ratification -- Stipend assignments – The following instructors to be paid the noted stipends for participating in Johnston Professional Development Workshops in October 2008. The workshops focused on prevention and intervention strategies to ensure productive student behavior and principles of effective instruction and best practice.

Name	Date	Stipend Amount
1. Aasi, Fazal	10/17/08; 10/31/08	\$200
2. Abbassi, Ali	10/17/08	\$75
3. Adeva, Angelita	10/31/08	\$75
4. Ahmad, Manzoor	10/17/08; 10/31/08	\$200
5. Antler, Abram	10/17/08; 10/31/08	\$200
6. Bernaudo, Jose	10/31/08	\$75
7. Collins, Diane	10/17/08; 10/31/08	\$200
8. Flor, Paul	10/17/08; 10/31/08	\$200
9. Garcia, Annaruth	10/17/08; 10/31/08	\$200
10. Joiner, Robert	10/17/08; 10/31/08	\$200
11. Khalilzadeh, Mohammad	10/17/08; 10/31/08	\$200
12. Lazar, Shemiran	10/31/08	\$75
13. Maradiaga, Axa	10/17/08; 10/31/08	\$200
14. Maruyama, David	10/17/08; 10/31/08	\$200
15. McPatchell, David	10/17/08; 10/31/08	\$200
16. Morgan, Robert	10/17/08; 10/31/08	\$200
17. Porter, LeRoy	10/17/08; 10/31/08	\$200
18. Quinones, Juan	10/31/08	\$75
19. Ratcliff, Priscilla	10/31/08	\$75
20. Roach, Ruth	10/31/08	\$75
21. Ross, Dovard	10/17/08; 10/31/08	\$200
22. Sahebame, Mohsen	10/17/08; 10/31/08	\$200
23. Sonido, Eleanor	10/17/08; 10/31/08	\$200
24. Stewart, Ella	10/17/08; 10/31/08	\$200
25. Van Niel, Pieter	10/31/08	\$75
26. Villalobos, Jose	10/17/08; 10/31/08	\$200
27. Wallano, Eyob	10/17/08; 10/31/08	\$200
28. Wu, Hung	10/31/08	\$75

HRD 3. CLASSIFIED EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for classified employees as shown below.

A. Provisional Employment

1. Stephanie Godfrey - Categorically Funded Program Assistant, Range CFP1, Step A, Human Services, Academic Affairs, effective January 20, 2010 through June 30, 2010, not to exceed 120 days (NTE 35 hours per week), part-time position contingent upon funding.

B. Substitute

1. Ratification -- J'Mal Godlock - Utility Maintenance Worker, Range 17, Step 1, Maintenance & Operations, Administrative Affairs, effective December 7, 2009 through March 12, 2010.

HRD 4. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for non-classified employees as shown below.

1. Ratification -- Stephen Bergman - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2010 through February 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).
2. Ratification -- Mark Flores - Assistant Coach (Baseball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2010 through May 31, 2010, Athletics, Student Affairs, not to exceed 120 days (NTE 112 hours).
3. Ratification -- Amber Gillis - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2010 through February 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).
4. Ratification -- Susanne Gilmore - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2010 through February 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).
5. Ratification -- Donna Harris - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2010 through February 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).
6. Ratification -- Randy Headley - Assistant Coach (Baseball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2010 through May 31, 2010, Athletics, Student Affairs, not to exceed 120 days (NTE 288 hours).
7. Ratification -- Bruce Jacobs - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2010 through February 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).

8. Ratification -- Daimon Johnson - Assistant Coach (Basketball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective November 18, 2009 through February 27, 2010, Athletics, Student Affairs, not to exceed 120 days (NTE 438.5 hours).
9. Ratification -- Reyna Martinez - Tutor, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2010 through February 9, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
10. Ratification -- Georgia Moten - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2010 through February 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).
11. Ratification -- Carl Nichols - Assistant Coach (Baseball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2010 through May 31, 2010, Athletics, Student Affairs, not to exceed 120 days (NTE 288 hours).
12. Ratification -- Logan Taylor - Assistant Coach (Track), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2009 through May 31, 2010, Athletics, Student Affairs, not to exceed 120 days (NTE 500 hours).
13. Ratification -- Tim Vu - Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2010 through February 9, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
14. Ratification -- Nikki Williams - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2010 through February 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).
15. Stephen Bergman - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 13, 2010 through June 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).
16. Elizabeth Craigg - Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 10, 2010 through June 10, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
17. Amber Gillis - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 13, 2010 through June 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).
18. Susanne Gilmore - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 13, 2010 through June 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).

19. Donna Harris - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 13, 2010 through June 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).
20. Bruce Jacobs - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 13, 2010 through June 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).
21. Cristina Mejia - Tutor, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 10, 2010 through June 10, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
22. Georgia Moten - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 13, 2010 through June 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).
23. Deborah Smith - Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 10, 2010 through June 10, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
24. Tim Vu - Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 10, 2010 through June 10, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
25. Nikki Williams - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 13, 2010 through June 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).