



Board Agenda

Compton Community College District
1111 E. Artesia Blvd., Compton, CA 90221

Closed Session to Commence at 4:00 P.M.

Open Session to Commence at 6:00 P.M.

Tuesday, April 21, 2009

District Board Room

1111 E. Artesia Boulevard

Compton, California 90221

- I. Call to Order at 4:00 p.m.**
- II. Roll Call**
- III. Requests to Address the Board of Trustees – Closed Session Agenda Matters**
- IV. Recess to Closed Session for Discussion and/or Action on the following items in accordance with the Brown Act, Government Code Section 54950 et seq., and the Education Code and pursuant to Government Code Section 54954.5**
 - A. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:**
 1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)
 - a. Minutemen vs. Compton CCD
 - b. Compton CCD v. U.S. Department of Education – Docket No. 05-78-SP
 - B. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION:**
 1. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(A): two cases.
 2. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(C) the following claims or complaints:
 - a. EEOC Charge of John Rabun
 - b. EEOC Charge of Eugene Benson

c. EEOC Charge of Fred Lamm

C. **INITIATION OF LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(C):**

(Two cases)

D. **CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:**

1. Agency designated representative: Dr. Lawrence Cox, CEO/Provost
Employee organizations: Compton Community College Federation of Employees, Classified Employees Federation of Employees, Certificated Employees

E. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, PURSUANT TO GOVERNMENT CODE SECTION 54957(B):**

(Two Matters)

V. **Reconvene to Open Session at 6:00 p.m.**

VI. **Roll Call**

VII. **A Reflective Moment**

VIII. **The Pledge of Allegiance**

IX. **Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1**

X. **Reports from Representatives and Employee Organizations**

- A. Student Trustee Report – vacant
- B. Faculty Representative Report – Jerome Evans
- C. Classified Representative Report – David Simmons
- D. Academic Senate President Report – Saul Panski
- E. CCCDFE Certificated Employees Report – Toni Wasserberger
- F. CCCDFE Classified Employees Report – Joseph Lewis
- G. Confidential/Supervisory Representative Report – Roy Patterson
- H. Associated Student Body Report – Rob Pitts, ASB President

XI. **Requests to Address the Board of Trustees – Agenda/Non-Agenda Matters (including Closed Session Items)**

XII. **Information/Presentation – Chief Executive Officer**

- A. Dr. Lawrence Cox – Center and District Update
- B. Irene Graff, ECC Director, Institutional Research – ARCC REPORT

XIII. Approval of Minutes of March 17, 2009

XIV. Discussion/Action Agenda

- A. Business Services - Consent Calendar
 - BSD 1 Purchase Orders
 - BSD 2 Agreements/Contracts
 - BSD 3 Stale Dated Warrants
 - BSD 4 Declaration of Indefinite Salaries for Retroactive Pay 2008-2009
 - BSD 5 Ratification of Local Agreement for Child Development Services CCAP-8126
 - BSD 6 Amendment to Local Agreement for Child Development Services CCTR-8128
 - BSD 7 Signature Resolution for Child Care Services CCTR-8128
 - BSD 8 Local Agreement for Child Development Services CSCC-8106
 - BSD 9 Signature Resolution for Child Care Services CCTR-8106
 - BSD 10 Resolution for Authorization for Temporary Inter-fund Cash Borrowing Between Funds
 - BSD 11 Non-Resident Tuition Fee for 2009-2010
 - BSD 12 Budget Transfers
 - BSD 13 Budget Revisions for Bond Fund Capital Facilities Projects
 - BSD 14 Resolution of the Special Trustee of the Compton Community College District Requesting the Issuance of 2008-2009 Tax and Revenue Anticipation Notes

- D. Human Resources - Consent Calendar
 - HRD1 Academic Employment and Personnel Changes
 - HRD 2 Academic Special Assignment Job Description
 - HRD 3 Eligibility List
 - HRD 4 Management Team Personnel Action
 - HRD 5 Classified Employees
 - HRD 6 Temporary Non-Classified Service Employees

XVI. Next meeting date: May 19, 2009 Closed session begins at 4:00 p.m.
Open session begins at 6:00 p.m.

XV. Adjournment

*Please note: If you would like a copy of any of the support documents/attachments, please contact Paula VanBrown at (310) 900-1600, Ext. 2274.
Thank you!*

COMPTON COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, March 17, 2009

MINUTES

- I. The Board of Trustees Meeting was called to order at 4:00 p.m.
- II. Roll Call
Members Present:
 - Dr. Peter Landsberger, Special Trustee
 - Dr. Lawrence Cox, CEO/Provost
- III. Requests to address the Board of Trustees – Closed Session Agenda Matters – None
- IV. Recess to Closed Session at 4:02 p.m. for Discussion and/or Action in accordance with the Brown Act, Government Code Section 54950 et.esq, and the Education Code and pursuant to Government Code Section 54954.5.
- V. Reconvene to Open Session of the Board of Trustees at 6:05 p.m. in the Board Room
- VI. Roll Call
Members Present:
 - Dr. Peter Landsberger
 - Dr. Lawrence Cox
 - Dr. Willie O. Jones, Elected Trustee
 - Lorraine Cervantes, Elected Trustee
 - Andres Ramos, Elected Trustee
- VII. A Reflective Moment – Trustee Cervantes
- VIII. Pledge of Allegiance
- IX. Report of Actions Taken in Closed Session (Subdivision (a), Section 54956.9)
 1. Approved claim of Angela Boyer in the amount of \$222.72
- X. Reports from Representatives and Employee Organizations
 - 1) Student Trustee Report – vacant
 - 2) Faculty Representative Report – Jerome Evans
 - 3) Classified Representative Report – David Simmons
 - 4) Academic Senate President Report – Saul Panski
 - 5) CCCDFE Certificated Employees Report – Toni Wasserberger
 - 6) CCCDFE Classified Employees Report – Joseph Lewis – absent
 - 7) Confidential/Supervisory Representative Report – Roy Patterson - absent
 - 8) Associated Student Body Report – Rob Pitts - absent

XI. Requests to address the Board of Trustees – Agenda/Non-Agenda Matters

Those who spoke are listed below:

- 1) Nehasi Lee, student – Concerned about the possible disbanding of the Foundation.
- 2) Fredwil Hernandez, student – Commented on the improvements around the campus. Announced that he has been accepted by Cal State Long Beach and also Cal State Dominguez Hills.

XII. Information/Presentation – Dr. Lawrence Cox, Provost/CEO

A. Center/District Update – Dr. Lawrence Cox

1. Enrollment up 49% over last semester – FTES is 1636. Our goals have not been reached so far but we are hoping that they will increase further in the spring, and by the end of summer we should reach 5138 FTES.
2. Faculty is extremely critical to student retention.
3. We have launched an “On My Way to Compton” Metro campaign which allows students who are enrolled in at least 6 semester units to purchase a bus pass for \$15.00 that is good for the entire semester. Five hundred of these passes have been sold so far, and we need to sell 800 more.
4. ECC Trustee Maureen O’Donnell sent us a book on African-American soldiers during WWII titled Hidden Heroism. She suggested that we start a library for minorities showing the great cultural diversity that this institution has represented through the years.
5. March 11th a career expo was held with over 1,000 participants. There were 46 employers, 6 colleges and universities, 15 community based organizations, and 8 Compton Center Academic Programs represented. There were several people from the news media covering this event and it was broadcast on TV.
6. This past week a team from FCMAT was on campus. They have assured us that our scores are improving. We have hired a consultant who will help us focus on the concerns raised by FCMAT.

B. 2007-2008 Annual Financial Audit – Jim Grivich

1. Mr. Grivich reported that our financial situation has improved dramatically. Since the last financial report we have gone from a deficit of \$1.3M to a positive balance of \$1.5M. We were able to use our revenue from this year to pay back our line of credit. Copies of his presentation were distributed.
2. 2007-2008 Annual Financial Audit – Heidi White, auditor
 Comments and recommendations on key areas within report:
 Report showing that for the June 30, 2008 year there was a district-wide positive balance of \$1M up from the previous year. We were able to provide an opinion on the financial statements with the exception of student accounts receivable and ASB funds. All other areas within the report are fairly stated. Ms. White distributed copies of the 2007-2008 Annual Financial Audit.

XIII. Approval of Minutes of February 17, 2009 – Approved

Action	Ramos	Jones	Cervantes	Dr. Landsberger
Minutes APPROVED	Yes	Yes	Yes	Yes

XIV. Discussion/Action Agenda

A. Office of the Provost

CEO 1 Board Policies for Fiscal Services - **Approved**

Action	Ramos	Jones	Cervantes	Dr. Landsberger
CEO 1 APPROVED	Yes	Yes	Yes	Yes

CEO 2 California Community College Trustees Board Election – 2009 – **Approved**

Action	Ramos	Jones	Cervantes	Dr. Landsberger
CEO 2 APPROVED	Yes	Yes	Yes	Yes

CCCT Candidates Selected:

- Cy Gulassa
- Jerry Hart
- Douglas Otto
- Chris Stampolis
- Jeanette Mann
- Carmen Avalos
- Bernard “Bee-Jay” Jones

B. Business Services
Consent Calendar – **Approved**

- BSD 1 Purchase Orders
- BSD 2 Agreements/Contracts
- BSD 3 Stale Dated Warrants
- BSD 4 Budget Transfers

Action	Ramos	Jones	Cervantes	Dr. Landsberger
BSD 1-4 APPROVED	Yes	Yes	Yes	Yes

D. Human Resources Consent Calendar – **Approved**

- HRD1 Management Team Personnel Action
- HRD 2 Academic Employment and Personnel Changes
- HRD 3 Memorandum of Understanding with CCCFE (Certificated)
- HRD 4 Academic Job Descriptions
- HRD 5 Classified Administrative Job Description
- HRD 6 Designation of Senior Classified Management Position
- HRD 7 Classified Personnel
- HRD 8 Temporary Non-Classified Service Employees

Action	Ramos	Jones	Cervantes	Dr. Landsberger
HRD 1-8 APPROVED	Yes	Yes	Yes	Yes

XV. Closing Comments:

Lorraine Cervantes: Announced the “Yes, I Can Male Conference” to be held March 18th in the Tartar Gym. The Awards Tea will be held on May 17th. The Compton Chamber of Commerce will be holding a luncheon at the Crystal Park Hotel on March 27th.

Dr. Jones: Thanked the staff for emailing him a list of campus activities.

Adjourned at 7:35 p.m.

Next Scheduled Regular Meeting: March 17, 2009

Closed Session: 4:00 p.m.
Open Session: 6:00 p.m.

Compton Community College District
1111 East Artesia Boulevard - Compton, California 90220

**Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO**

Consent Calendar

- BSD 1 Purchase Orders
- BSD 2 Agreements/Contracts
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- BSD 4 Declaration of Indefinite Salaries for Retroactive Pay 2008-2009
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Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO

BSD 1 PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR MARCH 2009

Run Date **Compton Community College District**
 4/2/2009 **BOARD OF TRUSTEES PURCHASE ORDER LISTING**
Meeting Date: 04/21/2009

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 01	Unrestricted-Compton Ed Center			
P0203116	Xpedx	Copy Center	Printing	\$25,425.47
P0203137	American Print Media	Public Relations &	Multi Media Advertising	\$50.00
P0203139	USC Track and Field	Athletics	Conferences Mgmt	\$200.00
P0203141	Airgas West	Welding	Instructional Supplies/Lottery	\$1,643.26
P0203169	Los Angeles County	Student Affairs	Non-Instruct Supplies	\$776.00
P0203170	National Cinemedia	Public Relations &	Multi Media Advertising	\$5,375.00
P0203171	Vicenti, Lloyd, Stutzman	Fiscal Services	Contract Services	\$42,502.11
P0203179	Cerritos College	Athletics	Conferences Mgmt	\$155.00
P0203180	Viatron Systems Inc	Information Technology	Maintenance Contracts	\$14,940.00
P0203181	Neopost Inc.	Copy Center	Postage	\$281.45
P0203182	National Business	Office of the CEO	General Office Supplies	\$1,887.87
P0203183	Expo Entertainment	Student Recruitment	Non-Instruct Supplies	\$300.00
P0203225	Computer 1 Products	Office of the CEO	General Office Supplies	\$1,925.60
P0203226	Airline Tickets 4 Less	Office of the CEO	Conferences Mgmt	\$679.40
P0203241	Bev's Balloons,	Transfer Center	Other Services and Expenses	\$1,184.29
P0203242	Cal State University	Public Relations &	Multi Media Advertising	\$288.00
P0203243	Daily Bruin/UCLA	Public Relations &	Multi Media Advertising	\$412.50
P0203244	UC Irvine New	Public Relations &	Multi Media Advertising	\$234.65
P0203245	USC Daily Trojan	Public Relations &	Multi Media Advertising	\$283.50
P0203246	New Century Imaging,	Fine Arts	Non-Instruct Supplies	\$152.63
P0203247	Versailles Restaurant	Transfer Center	Other Services and Expenses	\$1,500.00
P0203304	McNaughton-Brodart	Library	Library Books	\$2,000.00
P0203325	Maverick Label.Com	Fiscal Services	Parking Permits	\$563.48
P0203338	Paris Laser Printer	Fiscal Services	Other Services and Expenses	\$230.29
P0203339	Tickets for Less	Fiscal Services	Conferences Mgmt	\$339.70
P0203340	Lawrence Cox	Office of the CEO	Travel Exp - OST Applicants	\$4.21
P0203341	Lawrence Cox	Office of the CEO	Travel Exp - OST Applicants	\$8.96
P0203342	Lawrence Cox	Office of the CEO	Travel Exp - OST Applicants	\$13.08
P0203343	Compton Community	Board of Trustees	Travel and Conference	\$385.00
P0203344	Melissa's Party	Div Office-Student	Non-Instruct Supplies	\$832.29
P0203345	CSULB Daily 49ER	Public Relations &	Multi Media Advertising	\$168.00
P0203346	University Times	Public Relations &	Multi Media Advertising	\$214.40
P0203347	CSU Fullerton Daily	Public Relations &	Multi Media Advertising	\$264.60
P0203348	Ramada Limited	Transfer Center	Other Services and Expenses	\$1,078.00
P0203349	Super 8 Motel	Transfer Center	Other Services and Expenses	\$1,233.54

P0203352	Keith Curry	Transfer Center	Other Services and Expenses	\$261.09
P0203363	Foundation for	Operations	License Fee/Site Licenses	\$7,044.76
P0203364	Fiber Optics for Sale	Information Technology	Equipment	\$754.12
P0203381	Prosweeper	Operations	Repairs Parts and Supplies	\$214.34
P0203384	American Express	Office of the CEO	Visa/Mastercard Fees	\$1,550.00
P0203386	Lawrence Cox	Office of the CEO	Travel Exp - OST Applicants	\$95.67
P0203403	Keith Curry	Student Recruitment	Non-Instruct Supplies	\$452.81
P0203408	Quality Sounds Mobile	Student Recruitment	Non-Instruct Supplies	\$200.00
P0203410	Intelecom	Academic Affairs	License Fee/Site Licenses	\$280.00
P0203411	Eddie J. Aiono	Financial Aid	Institutional Return of Funds	\$1,912.00
P0203412	Robert L. Reeves	Operations	Repairs Non-instructional	\$4,410.00
P0203413	Robert L. Reeves	Operations	Repairs Non-instructional	\$4,200.00
P0203414	L. A. County Fire	Operations	Other Services and Expenses	\$1,372.00
P0203415	Los Angeles County	Operations	Other Services and Expenses	\$380.00
P0203470	Vicenti, Lloyd, Stutzman	Board of Trustees	Contract Services	\$29,498.57
P0203471	Nextel	Information Technology	Telephone	\$521.09
P0203472	Nextel	Information Technology	Telephone	\$419.27
P0203482	Nextel	Information Technology	Telephone	\$108.24
P0203483	California Community	Transfer Center	Conferences Other	\$85.00
P0203484	AT&T/MCI	Information Technology	Telephone	\$3,820.42
P0203485	AT&T/MCI	Information Technology	Telephone	\$20.97
P0203486	AT&T	Information Technology	Telephone	\$118.64
P0203487	AT&T	Information Technology	Telephone	\$415.15
P0203488	AT&T	Information Technology	Telephone	\$415.15
P0203489	AT&T	Information Technology	Telephone	\$114.41
P0203490	AT&T	Information Technology	Telephone	\$1,559.13
P0203491	AT&T/MCI	Information Technology	Telephone	\$53.50
P0203492	AT&T	Information Technology	Telephone	\$118.64
P0203493	AT&T/MCI	Information Technology	Telephone	\$3,653.44
P0203494	AT&T/MCI	Information Technology	Telephone	\$37.21
P0203495	AT&T/MCI	Information Technology	Telephone	\$767.40
P0203522	AT&T/MCI	Information Technology	Telephone	\$254.64
P0203523	AT&T Mobility	Information Technology	Telephone	\$1,363.46
P0203530	Bank of	Board of Trustees	Travel and Conference	\$1,492.60
P0203531	John Wiley & Sons Inc.	Board of Trustees	General Office Supplies	\$545.55
P0203540	National Business	Fiscal Services	General Office Supplies	\$171.04
P0203542	Gail Materials	Operations	Repairs Noninstructional	\$12,236.19
P0203543	Notary's N Motion	Fiscal Services	Other Services and Expenses	\$150.00
P0203544	CCCD Property & Liability	Board of Trustees	Liability - Self Insurance	\$2,962.02
P0203576	Chabot College - Matt	Div Office-Student	Conferences Mgmt	\$45.00
P0203577	Datatel, Inc.	Information Technology	Maintenance Contracts	\$1,500.00
P0203579	The Evergreen State	Academic Affairs	Conferences Mgmt	\$9,450.00
P0203580	Beach Cities	Athletics	Contract Services	\$5,000.00
P0203582	S & B Foods	Student Recruitment	Non-Instruct Supplies	\$200.00
P0203583	Kelly Paper	Div Office-Student	Non-Instruct Supplies	\$164.13
P0203584	ACCCA	Div Office-Student	Conferences Mgmt	\$295.00
P0203666	We Care	I&T Division	Instructional Supplies/Lottery	\$386.99
P0203667	Arthur P. Smith	Office of the CEO	General Office Supplies	\$58.99
P0203669	Burke, Williams &	Office of the CEO	Legal	\$46.00
P0203670	Paris Laser Printer	Fiscal Services	Other Services and Expenses	\$75.00
P0203671	Ava So Cal Track	Athletics	Travel and Conference	\$200.00
P0203672	Dept of Industrial	Operations	Other Services and Expenses	\$140.00
P0203682	Airline Tickets 4 Less	Academic Senate	Conferences Mgmt	\$305.70
P0203683	TAJ Office & School	Student Recruitment	Non-Instruct Supplies	\$487.13
			Fund 01 Total: 89	\$209,914.74

Fund 10		Restricted-Compton Ed Center		
P0203176	Hexagon Metrology	I&T Division	New Equipment - Instructional	\$500.00
P0203184	Office Xpress	EOPS	New Equipment -	\$351.51
P0203238	Imaging Network	BFAP Augmentation	General Office Supplies	\$68.00
P0203239	Illuzions Catering &	BFAP Augmentation	Workshop Sponsorship	\$940.15
P0203240	Illuzions Catering &	EOPS	Hospitality	\$940.15
P0203306	Grey House Publishing	VATEA Business	Instructional Supplies/Lottery	\$191.00
P0203307	Office Xpress	BFAP Augmentation	Special Events-Direct Costs	\$3,890.51
P0203382	S&B Foods	Basic Skills --Compton	Instructional Supplies/Lottery	\$2,964.40
P0203383	Office Xpress	BFAP Augmentation	Special Events-Direct Costs	\$1,104.15
P0203385	Mytha Pascual	BFAP Augmentation	Workshop Sponsorship	\$125.96
P0203409	Mytha Pascual	BFAP Augmentation	Workshop Sponsorship	\$197.85
P0203541	Keith Curry	TANF	Non-Instruct Supplies	\$100.00
P0203578	Ccesfaaa	BFAP Augmentation	Workshop Sponsorship	\$80.00
P0203665	Florida Music Co. Com	VATEA Medial / TV	Computer Software Account	\$3,789.16
P0203754	West L.A. Music	VATEA Medial / TV	New Equipment - Instructional	\$4,357.05
P0203811	Airline Tickets 4 Less	EOPS	Conferences Mgmt	\$349.70
Fund 10 Total: 16			Fund 10 Total:	\$19,949.59

Fund 45		Revenue Construct Bond - Compton		
P0203117	Moss Adams	Program Support	Consultants Services	\$16,697.00
P0203118	Moss Adams	Program Support	Consultants Services	\$33,459.48
P0203142	DOUGLAS E.	Learning Resource	Project Mgt-Bond Project	\$14,566.75
P0203144	DOUGLAS E.	Learning Resource	Project Mgt-Bond Project	\$10,298.25
P0203147	DOUGLAS E.	Learning Resource	Project Mgt-Bond Project	\$17,696.32
P0203148	DOUGLAS E.	Learning Resource	Project Mgt-Bond Project	\$14,388.05
P0203149	Moss Adams	Program Support	Consultants Services	\$1,297.58
P0203234	Sandy Pringle	Learning Resource	Testing & Inspection	\$7,500.00
P0203235	Sandy Pringle	Learning Resource	Testing & Inspection	\$7,500.00
P0203236	Sandy Pringle	Learning Resource	Testing & Inspection	\$15,000.00
P0203237	Sandy Pringle	Learning Resource	Testing & Inspection	\$15,000.00
P0203248	Southland Industries	Voc Tech M/S Bldg -	Contract Services	\$379,800.00
P0203335	Southland Industries	Information Technology	Contract Services	\$134,408.00
P0203336	Angeles Contractor	Learning Resource	Contract Services	\$16,569.51
P0203337	Angeles Contractor	Learning Resource	Contract Services	\$39,535.46
P0203480	Sandy Pringle	Learning Resource	Testing & Inspection	\$15,000.00
P0203481	Sandy Pringle	Learning Resource	Testing & Inspection	\$15,000.00
Fund 45 Total: 17			Fund 45 Total:	\$753,716.40

PO Funds Total: 122 **\$983,580.73**

Fund 01		Unrestricted-Compton Ed Center		
B0211154	Public Opinion	Div Office-Student	Multi Media Advertising	\$25,000.00
B0211161	Xerox Capital Services,	Academic Affairs	Maintenance Contracts	\$4,250.00
B0211165	Home Depot Credit	Operations	Repairs Parts and Supplies	\$10,000.00
B0211174	Universal College of	I&T Division	Rents/ Leases and Repairs	\$75,000.00
B0211182	Waxie Sanitary Supply	Operations	Custodial Supplies	\$10,000.00
Fund 01 Total: 5			Fund 01 Total:	\$124,250.00

Fund 10		Restricted-Compton Ed Center		
B0211155	Compton Community	EOPS	Bus Passes and Food	\$4,500.00
B0211156	Compton Community	EOPS CARE	Bus Passes and Food	\$1,500.00
B0211181	S&B Foods	TANF	Non-Instruct Supplies	\$500.00
B0211190	Special Resource	DSPS	Contract Services	\$15,903.00

		Fund 10 Total: 4		\$22,403.00
Fund 60	Workers' Comp - Compton Ed Ctr			
B0211205	Keenan and Assoc	Fiscal Services	Insurance	\$308,100.00
		Fund 60 Total: 1		\$308,100.00
			BPO Funds Total: 10	\$454,753.00
		<u>Grand Total POs and BPOs: 132</u>		\$1,438,333.73

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO

BSD 2 AGREEMENTS/CONTRACTS

1. Agreement with Trudy Meyer, Contractor to Provide a Basic Skills Workshop
2. Agreement with Inna Newbury, Contractor to Provide a Basic Skills Workshop
3. Amendment to Agreement with Brightstar Family Empowerment Childcare Center. The Contractor will Provide Part-Time Work for CalWorks Students
4. Amendment to Agreement with Center for Community & Family Services. The Contractor will Provide Part-Time Work for CalWorks Students
5. Amendment to Agreement with Kidz Zone Family Day Care. The Contractor will Provide Part-Time Work for CalWorks Students
6. Amendment to Agreement with The Happy Time Educate Inc. The Contractor will Provide Part-Time Work for CalWorks Students
7. Agreement with California State University Polytechnic University, Pomona, Contractor to Host the Upward Bound Summer Residential Program on their Campus from July 19, 2009 through August 8, 2009
8. Agreement with California State University Polytechnic University, Pomona, Contractor to Host the Upward Bound Math/Science Summer Residential Program on their Campus from July 19, 2009 through August 8, 2009
9. Agreement with Juanita Cruz, Contractor to Provide Services as a Spanish Instructor for a Series of Parenting Classes for Foster & Kinship Care Education Training Program on an as needed basis
10. Amendment to Agreement with Pamela Edwards, Approved August 19, 2008, to Amend the Termination date to June 30, 3009. Compensation Shall Remain the Same
11. Amendment to Agreement with Lee Gilbert, Approved October 14, 2008, to Amend the Termination date to June 30, 3009. Compensation Shall Remain the Same
12. Agreement with Donna Jones, Contractor to Provide a Series of Parenting Classes for Foster & Kinship Caregivers Education Program on an as needed basis
13. Amendment to Agreement with Bobbie Lanham, Approved August 19, 2008, to Amend the Termination date to June 30, 3009. Compensation Shall Remain the Same
14. Amendment to Agreement with Brenda Parks, Approved July 15, 2008, to Amend the Termination date to June 30, 3009. Compensation Shall Remain the Same
15. Amendment to Agreement with Dione Washington, Approved August 19, 2008, to Amend the Termination date to June 30, 3009. Compensation Shall Remain the Same
16. Amendment to Agreement with Clarus Corporation, Contractor to Provide Class Schedule Scan
17. Agreement with EB5C, LLC, Contractor to Conduct an Operational Review of the Accounting Operations in the Business Services Office with the Goal of Rapidly Addressing and Resolving Various FCMAT and Audit Finding, as Well as Creating Broader Operational Improvement

18. Agreement with Vavrinek, Trine, Day & Co., LLP, Contractor to Provide Reconciliation of Fund 76 Activity for the Period of July 1, 2005 through December 31, 2008; Provide Training to Staff and Proper Posting of Activity within the Fund
19. Agreement with Robbie Britt, Contractor to Provide a Vocal Musical Performance at the Academic Awards Tea
20. Agreement with James Rogers, Contractor to Provide the Keynote Address at the Academic Awards Tea
21. Agreement with Center for Community and Family Services, Inc., Contractor to Conduct PS MAPP Training for Prospective Foster and Adoptive Parents in Spanish Off Campus
22. Ratification of Agreement with Antonio Pierce Football Camp, Contractor desires the use of the Property to Conduct a Free Football Camp for Kids
23. Agreement With Los Angeles AI-Impics Program, Contractor Desires the Use of the Property to Conduct Field Events
24. Ratification of Agreement with Foundation for California Community Colleges, Contractor to Provide Grant Funding, Fiscal Management, and Accountability for the Temporary Assistance for Needy Families-Child Development Careers (TANF-CDC) Program
25. Amendment to Vavrinek, Trine, Day & Co., LLP, Approved June 17, 2008, to Increase the Total Amount of the Contract from \$85,000 To \$200,000 and to Extend the Date from December 31, 2008 to January 31, 2009
26. Agreement with HMC Architects, Contractor to Provide Interior Programming Services for the Learning Resource Center

BSD 2 AGREEMENTS/CONTRACTS

1. AGREEMENT WITH TRUDY MEYER, CONTRACTOR TO PROVIDE A BASIC SKILLS WORKSHOP

CONSULTANT: TRUDY MEYER
SERVICES: To provide a one day Basic Skills Workshop
REQUESTING DEPT: ACADEMIC AFFAIRS
DATES: 10/09/09 – 10/09/09
NTE: \$300.00

2. AGREEMENT WITH INNA NEWBURY, CONTRACTOR TO PROVIDE A BASIC SKILLS WORKSHOP

CONSULTANT: INNA NEWBURY
SERVICES: To provide a one day Basic Skills Workshop
REQUESTING DEPT: ACADEMIC AFFAIRS
DATES: 10/10/09 – 10/10/09
NTE: \$300.00

3. AMENDMENT TO AGREEMENT WITH BRIGHTSTAR FAMILY EMPOWERMENT CHILDCARE CENTER. THE CONTRACTOR WILL PROVIDE PART-TIME WORK FOR CALWORKS STUDENTS

CONSULTANT: BRIGHTSTAR FAMILY EMPOWERMENT CHILDCARE CENTER
SERVICES: The contractor will provide part-time work for CalWORKs students
REQUESTING DEPT: CALWORKS
DATES: 03/17/09 – 06/30/09
NTE: \$8,000.00

4. AMENDMENT TO AGREEMENT WITH CENTER FOR COMMUNITY & FAMILY SERVICES. THE CONTRACTOR WILL PROVIDE PART-TIME WORK FOR CALWORKS STUDENTS

CONSULTANT: CENTER FOR COMMUNITY & FAMILY SERVICES
SERVICES: The contractor will provide part-time work for CalWORKs students
REQUESTING DEPT: CALWORKS
DATES: 04/01/09 – 06/30/09
NTE: \$8,000.00

5. AMENDMENT TO AGREEMENT WITH KIDZ ZONE FAMILY DAY CARE. THE CONTRACTOR WILL PROVIDE PART-TIME WORK FOR CALWORKS STUDENTS

CONSULTANT: KIDZ ZONE FAMILY DAY CARE
SERVICES: The contractor will provide part-time work for CalWORKs students
REQUESTING DEPT: CALWORKS
DATES: 03/30/09 – 06/30/09
NTE: \$8,000.00

6. AMENDMENT TO AGREEMENT WITH THE HAPPY TIME EDUCATE INC. THE CONTRACTOR WILL PROVIDE PART-TIME WORK FOR CALWORKS STUDENTS

CONSULTANT: THE HAPPY TIME EDUCATE INC.
SERVICES: The contractor will provide part-time work for CalWORKs students
REQUESTING DEPT: CALWORKS
DATES: 04/01/09 – 06/30/09
NTE: \$8,000.00

7. AGREEMENT WITH CALIFORNIA STATE UNIVERSITY POLYTECHNIC UNIVERSITY, POMONA, CONTRACTOR TO HOST THE UPWARD BOUND SUMMER RESIDENTIAL PROGRAM ON THEIR CAMPUS FROM JULY 19, 2009 THROUGH AUGUST 8, 2009

CONSULTANT: CALIFORNIA STATE UNIVERSITY POLYTECHNIC UNIVERSITY, POMONA
SERVICES: To host the Upward Bound Summer Residential Program on their campus from July 19, 2009 through August 8, 2009
REQUESTING DEPT: STUDENT SERVICES

DATES: 07/19/09 – 08/08/09
NTE: \$43,000.00

8. AGREEMENT WITH CALIFORNIA STATE UNIVERSITY POLYTECHNIC UNIVERSITY, POMONA, CONTRACTOR TO HOST THE UPWARD BOUND MATH/SCIENCE SUMMER RESIDENTIAL PROGRAM ON THEIR CAMPUS FROM JULY 19, 2009 THROUGH AUGUST 8, 2009

CONSULTANT: CALIFORNIA STATE UNIVERSITY POLYTECHNIC UNIVERSITY, POMONA
SERVICES: To host the Upward Bound Math/Science Summer Residential Program on their campus from July 19, 2009 through August 8, 2009
REQUESTING DEPT: STUDENT SERVICES
DATES: 07/19/09 – 08/08/09
NTE: \$35,000.00

9. AGREEMENT WITH JUANITA CRUZ, CONTRACTOR TO PROVIDE SERVICES AS A SPANISH INSTRUCTOR FOR A SERIES OF PARENTING CLASSES FOR FOSTER & KINSHIP CARE EDUCATION TRAINING PROGRAM ON AN AS NEEDED BASIS

CONSULTANT: JUANITA CRUZ
SERVICES: To provide services as a Bilingual Instructor for a series of parenting classes for Foster & Kinship Care Education Training Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
DATES: 05/01/09 – 06/30/09
NTE: \$1,000.00 / \$50.00 for 4 hours daily

10. AMENDMENT TO AGREEMENT WITH PAMELA EDWARDS, APPROVED AUGUST 19, 2008, TO AMEND THE TERMINATION DATE TO JUNE 30, 3009. COMPENSATION SHALL REMAIN THE SAME

CONSULTANT: PAMELA EDWARDS
SERVICES: To provide a series of parenting classes for Foster & Kinship Caregivers on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
DATES: 09/01/08 – 06/30/09
NTE: \$2,000.00 / \$50.00 for 5 hours per week

11. AMENDMENT TO AGREEMENT WITH LEE GILBERT, APPROVED OCTOBER 14, 2008, TO AMEND THE TERMINATION DATE TO JUNE 30, 3009. COMPENSATION SHALL REMAIN THE SAME

CONSULTANT: LEE GILBERT
SERVICES: To provide a series of parenting classes for Foster & Kinship Care Education Program and Orientation on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
DATES: 10/01/08 – 06/30/09
NTE: \$2,000.00 / \$50.00 for 5 hours per day

12. AGREEMENT WITH DONNA JONES, CONTRACTOR TO PROVIDE A SERIES OF PARENTING CLASSES FOR FOSTER & KINSHIP CAREGIVERS EDUCATION PROGRAM ON AN AS NEEDED BASIS

CONSULTANT: DONNA JONES
SERVICES: To provide a series of parenting classes for Foster & Kinship Caregivers Education Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
DATES: 05/01/09 – 06/30/09
NTE: \$1,000.00 / \$50.00 for 4 hours daily

13. AMENDMENT TO AGREEMENT WITH BOBBIE LANHAM, APPROVED AUGUST 19, 2008, TO AMEND THE TERMINATION DATE TO JUNE 30, 3009. COMPENSATION SHALL REMAIN THE SAME

CONSULTANT: BOBBIE LANHAM
SERVICES: To provide a series of parenting classes for Foster & Kinship Caregivers on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
DATES: 09/01/08 – 06/30/09
NTE: \$2,000.00 / \$50.00 for 5 hours per week

14. AMENDMENT TO AGREEMENT WITH BRENDA PARKS, APPROVED JULY 15, 2008, TO AMEND THE TERMINATION DATE TO JUNE 30, 3009. COMPENSATION SHALL REMAIN THE SAME

CONSULTANT: BRENDA PARKS
SERVICES: To provide a series of parenting classes for Foster & Kinship Caregivers on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
DATES: 08/01/08 – 06/30/09
NTE: \$3,000.00/\$50.00 per hour for 5 hours per day

15. AMENDMENT TO AGREEMENT WITH DIONE WASHINGTON, APPROVED AUGUST 19, 2008, TO AMEND THE TERMINATION DATE TO JUNE 30, 3009. COMPENSATION SHALL REMAIN THE SAME

CONSULTANT: DIONE WASHINGTON
SERVICES: To provide a series of parenting classes for Foster & Kinship Caregivers on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
DATES: 09/01/08 – 06/30/09
NTE: \$3,000.00 / \$50.00 for 5 hours per week

16. AMENDMENT TO AGREEMENT WITH CLARUS CORPORATION, CONTRACTOR TO PROVIDE CLASS SCHEDULE SCAN

CONSULTANT: CLARUS CORPORATION

SERVICES: To provide class schedule scan
REQUESTING DEPT: PUBLIC RELATIONS
DATES: 03/25/09 – 06/30/09
NTE: \$13,698.00

17. AGREEMENT WITH EB5C, LLC, CONTRACTOR TO CONDUCT AN OPERATIONAL REVIEW OF THE ACCOUNTING OPERATIONS IN THE BUSINESS SERVICES OFFICE WITH THE GOAL OF RAPIDLY ADDRESSING AND RESOLVING VARIOUS FCMAT AND AUDIT FINDING, AS WELL AS CREATING BROADER OPERATIONAL IMPROVEMENT

CONSULTANT: EB5C, LLC
SERVICES: To conduct an operational review of the accounting operations in the business services office with the goal of rapidly addressing and resolving various FCMAT and audit finding, as well as creating broader operational improvement
REQUESTING DEPT: PROVOST/CEO
DATES: 04/22/09 – 06/30/09
NTE: \$23,300.00.00 / \$190.00 per hour

18. AGREEMENT WITH VAVRINEK, TRINE, DAY & CO., LLP, CONTRACTOR TO PROVIDE RECONCILIATION OF FUND 76 ACTIVITY FOR THE PERIOD OF JULY 1, 2005 THROUGH DECEMBER 31, 2008; PROVIDE TRAINING TO STAFF AND PROPER POSTING OF ACTIVITY WITHIN THE FUND

CONSULTANT: VAVRINEK, TRINE, DAY & CO., LLP
SERVICES: To provide reconciliation of Fund 76 activity for the period of July 1, 2005 through December 31, 2008; provide Training to staff and proper posting of activity within the fund
REQUESTING DEPT: BUSINESS SERVICES
DATES: 04/22/09 – 06/30/09
NTE: \$12,900.00

19. AGREEMENT WITH ROBBIE BRITT, CONTRACTOR TO PROVIDE A VOCAL MUSICAL PERFORMANCE AT THE ACADEMIC AWARDS TEA

CONSULTANT: ROBBIE BRITT
SERVICES: To provide a vocal musical performance at the Academic Awards Tea
REQUESTING DEPT: STUDENT SERVICES
DATES: 05/17/09 – 05/17/09
NTE: \$450.00

20. AGREEMENT WITH JAMES ROGERS, CONTRACTOR TO PROVIDE THE KEYNOTE ADDRESS AT THE ACADEMIC AWARDS TEA

CONSULTANT: JAMES ROGERS
SERVICES: To provide the Keynote Address at the Academic Awards Tea
REQUESTING DEPT: STUDENT SERVICES
DATES: 05/17/09 – 05/17/09

NTE: \$450.00

21. AGREEMENT WITH CENTER FOR COMMUNITY AND FAMILY SERVICES, INC., CONTRACTOR TO CONDUCT PS MAPP TRAINING FOR PROSPECTIVE FOSTER AND ADOPTIVE PARENTS IN SPANISH OFF CAMPUS

CONSULTANT: CENTER FOR COMMUNITY AND FAMILY SERVICES, INC.
SERVICES: To conduct PS MAPP training for prospective Foster and Adoptive Parents in Spanish off campus
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
DATES: 05/01/09 – 06/13/09
NTE: \$1,000.00

22. RATIFICATION OF AGREEMENT WITH ANTONIO PIERCE FOOTBALL CAMP, CONTRACTOR DESIRES THE USE OF THE PROPERTY TO CONDUCT A FREE FOOTBALL CAMP FOR KIDS

CONSULTANT: ANTONIO PIERCE FOOTBALL CAMP
SERVICES: The contractor desires the use of the property to conduct a free football camp for kids
REQUESTING DEPT: FACILITIES
DATES: 03/28/09 – 03/28/09
NTE: \$4,976.00 **REVENUE**

23. AGREEMENT WITH LOS ANGELES AL-IMPICS PROGRAM, CONTRACTOR DESIRES THE USE OF THE PROPERTY TO CONDUCT FIELD EVENTS

CONSULTANT: LOS ANGELES AL-IMPICS PROGRAM
SERVICES: The contractor desires the use of the property to conduct field events
REQUESTING DEPT: FACILITIES
DATES: 05/16/09 – 05/16/09
NTE: \$13,204.00 **REVENUE**

24. RATIFICATION OF AGREEMENT WITH FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES, CONTRACTOR TO PROVIDE GRANT FUNDING, FISCAL MANAGEMENT, AND ACCOUNTABILITY FOR THE TEMPORARY ASSISTANCE FOR NEEDY FAMILIES-CHILD DEVELOPMENT CAREERS (TANF-CDC) PROGRAM

CONSULTANT: FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES
SERVICES: To provide grant funding, fiscal management, and accountability for the Temporary Assistance for Needy Families-Child Development Careers (TANF-CDC) Program
REQUESTING DEPT: CHILD DEVELOPMENT
DATES: 01/01/09 – 06/30/09
NTE: \$47,190.00 **REVENUE**

25. AMENDMENT TO VAVRINEK, TRINE, DAY & CO., LLP, APPROVED JUNE 17, 2008, TO INCREASE THE TOTAL AMOUNT OF THE CONTRACT FROM \$85,000 TO \$146,250; AND TO EXTEND THE DATE FROM DECEMBER 31, 2008 TO JANUARY 31, 2009

CONSULTANT: VAVRINEK, TRINE, DAY & CO., LLP
SERVICES: To provide independent audit services
REQUESTING DEPT: BUSINESS SERVICES
DATES: 07/01/08 – 01/31/09
NTE: \$146,250.00

26. AGREEMENT WITH HMC ARCHITECTS, CONTRACTOR TO PROVIDE INTERIOR PROGRAMMING SERVICES FOR THE LEARNING RESOURCE CENTER

CONSULTANT: HMC ARCHITECTS
SERVICES: To provide interior programming services
REQUESTING DEPT: MAINTENANCE & OPERATIONS
DATES: 04/22/09 – 04/21/14
NTE: \$100,000.00

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO

BSD 3 APPROVAL OF STALE DATED WARRANTS

LACOE has determined that certain payroll checks have not been cashed and processed through the banking system. After six months, LACOE makes an entry to debit the uncashed amount back in the Cash Account of CCD. An "Other Local Income" account is credited for the same amount. The amount due to each employee will now need to be issued as a B-Warrant. It is recommended that the Special Trustee approve the following Stale Dated Warrants:

<u>WARRANT(S) #</u>	<u>AMOUNT</u>
16062048	\$ 100.00
16142042	\$6,240.00
16142041	\$ 100.00
16085093	\$ 170.51
16058574	\$6,240.00
16000472	\$ 273.83
14010735	\$ 77.42

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO

**BSD 4 DECLARATION OF INDEFINITE SALARIES FOR RETROACTIVE PAY
2008-2009**

ISSUE

It is recommended that the Special Trustee approve the Indefinite Salaries for Retroactive Pay Resolution for Fiscal Year 2009-2010.

BACKGROUND

As a result of financial uncertainties, negotiations, legislation, and other factors, the governing board hereby declares that all management, confidential, and other unrepresented employee salaries are declared indefinite for 2009-2010

RECOMMENDATION

It is recommended that the Special Trustee approve the Declaration of Indefinite Salaries for Retroactive Pay Resolution

COMPTON COMMUNITY COLLEGE DISTRICT
DECLARATION OF INDEFINITE SALARIES
FOR RETROACTIVE PAY 2009-20010 - RESOLUTION

WHEREAS, as a result of Financial uncertainties, negotiations, legislation, and other factors,

THEREFORE, BE IT RESOLVED that the Governing Board hereby declares that all management, confidential, and other unrepresented employee salaries are declared indefinite for 2009-20010.

ADOPTED on 21 day of April, 2009

Peter J. Landsberger, Special Trustee

ATTEST:

Lawrence M. Cox, PhD, Provost/CEO

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO

BSD 5 RATIFICATION OF LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES (REVENUE) – CCAP-8126

Local Agreements for Child Development Services for 2008-2009 REVENUE

F.Y. 2008-09 – Total amount encumbered by this contract: \$3,194.00
Contract Number: CCAP-8126
Contract Period: July 1, 2008 – June 30, 2009
Program Type: INFANT TODDLER RESOURCES
Project Number: 19-6442-00-8

The total amount payable to this agreement shall not exceed \$3,194.00

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO

BSD 6 AMENDMENT TO LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES (REVENUE) – CCTR-8128

Local Agreements for Child Development Services for 2008-2009 REVENUE

F.Y. 2008-09 – Total amount encumbered by this contract: \$700,000.00

Contract Number: CCTR-8128

Program Type: GENERAL CHILD CARE & DEVELOPMENT PROGRAMS

Project Number: 19-6442-00-8

The total amount payable to this agreement shall not exceed \$700,000.00

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO

**BSD 7 SIGNATURE RESOLUTION FOR CALIFORNIA DEPARTMENT
EDUCATION/CHILD CARE SERVICES – FISCAL YEAR 2008-2009 – CCTR-8128**

It is recommended that the Special Trustee approve the Signature Resolution of the California Department of Education for the purpose of support for the child development programs to purchase instructional material needed in child care services for infant/toddler and to authorize the designated personnel to sign contract documents for Fiscal Year 2008-2009.

Signature resolution to authorize the following designated personnel to sign contract documents of the California Department of Education for the Fiscal year 2008-2009.

BE IT RESOLVED That the Governing Board of Compton Community College District authorizes entering into local agreement number(s) CCTR-8128 and that the person(s) who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

- REUBEN JAMES, III, Director of Fiscal Affairs

It is recommended that the Special Trustee approve this signature resolution for California Department of Education/Child Care Services – Fiscal Year 2008-2009.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO

**BSD 8 LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES (REVENUE) –
CSCC-8106**

Local Agreements for Child Development Services for 2008-2009 REVENUE

F.Y. 2008-09 – Total amount encumbered by this contract: \$2,009.00
Contract Number: CSCC-8106
Program Type: CCDF SCHOOL AGE RESOURCE
Project **Number:** 19-6442-00-8

The total amount payable to this agreement shall not exceed \$2,009.00

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO

**BSD 9 SIGNATURE RESOLUTION FOR CALIFORNIA DEPARTMENT
EDUCATION/CHILD CARE SERVICES – FISCAL YEAR 2008-2009 – CSCC-
8106**

It is recommended that the Special Trustee approve the Signature Resolution of the California Department of Education for the purpose of support for the child development programs to purchase instructional material needed in child care services and to authorize the designated personnel to sign contract documents for Fiscal Year 2008-2009.

Signature resolution to authorize the following designated personnel to sign contract documents of the California Department of Education for the Fiscal year 2008-2009.

BE IT RESOLVED That the Governing Board of Compton Community College District authorizes entering into local agreement number(s) CSCC-8106 and that the person(s) who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

- REUBEN JAMES, III, Director of Fiscal Affairs

It is recommended that the Special Trustee approve this signature resolution for California Department of Education/Child Care Services – Fiscal Year 2008-2009.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO

**BSD 10 RESOLUTION FOR AUTHORIZATION FOR TEMPORARY INTERFUND CASH
BORROWING BETWEEN FUNDS – FISCAL YEAR 2009-2010**

It is recommended that the Special Trustee approve the Resolution for Authorization for Temporary Borrowing between Funds for Fiscal Year 2009-2010.

Los Angeles County Office of Education
Division of School Financial Services

CASH BORROWING RESOLUTION

Temporary Inter-fund Cash Borrowing

Compton Community College School District

WHEREAS, sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the fiscal year, and;

WHEREAS, temporary transfer of cash between district funds is permitted by Education Code Section 42603, and;

WHEREAS, the following restrictions apply to this authorization:

1. Maximum amount of authorized borrowing \$ 2.5 million dollars.
2. For Fiscal Year: 2009-2010
3. Amount shall not exceed 75 percent of any moneys held in any fund.
4. Funds borrowed shall not be available for appropriation or considered income to the borrowing fund.
5. Borrowing shall occur only when the fund receiving the money will earn sufficient income during the current fiscal year. The amounts borrowed shall be repaid either in the same fiscal year or in the following fiscal year if the borrowing takes place within the final 120 calendar days of a fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the Compton Community College School District hereby authorize the borrowing of cash between all of the district funds.

Certification of the Clerk of the Governing Board

The agenda with this item for action was posted as required by law.

This resolution was adopted by the governing board on Tuesday, April 21, 2009.

Dr. Peter Landsberger, Special Trustee

**Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO**

**BSD 11 NON-RESIDENT TUITION FEE FOR 2009-2010 IN THE AMOUNT OF \$190.00
PER UNIT**

ISSUE

Education Code Section 76140 (ECS) requires each district governing board to establish the Non-resident tuition fee no later than February 1 for the succeeding fiscal year. For determining the district's 2009-2010 non-resident tuition rate.

BACKGROUND

Using State Chancellor's Office procedures, Compton Community College District has elected to establish a non-resident tuition fee in the amount of \$190.00 per unit, using district's basis.

RECOMMENDATION

It is recommended that the Special Trustee approve the Non-resident Tuition Fee, which is submitted for information only, no fiscal impact.

**Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO**

BSD 12 BUDGET AUGMENTATION/TRANSFERS

- I. It is requested that the Special Trustee approve a Budget Augmentation to increase the budget in General Fund Unrestricted to account for unbudgeted revenues and expenditures in regards to First Year Experience, EOP&S, CARE, Air Quality Management District (Rideshare), and Auxiliary Services Programs.**

- II. It is requested that the Special Trustee approve a Budget Transfer required by administration to effect changes to the program budgets. The adjustments do not adversely affect the total District budget. It is also requested that the administrator so designated be authorized to complete the transfer document(s).**

I.

- (a) Budget Augmentation in Unrestricted General Fund 01 for First Year Experience Program in the amount of \$40,000 as listed:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
8800	Local Revenue	\$ 40,000

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1000	Academic Salaries	\$ 21,275
2000	Classified and Other Nonacademic Salaries	\$ 8,000
3000	Employee Benefits	\$ 4,225
4000	Supplies and Materials	\$ 500
5000	Other Operating Expenses and Services	<u>\$ 6,000</u>
		\$ 40,000

- (b) Budget Augmentation in Restricted General Fund 10 for EOP&S in the amount of \$307,449 as listed:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1000	Academic Salaries	\$ 268,679
2000	Classified and Other Nonacademic Salaries	\$ (29,488)
3000	Employee Benefits	\$ 4,132
4000	Supplies and Materials	\$ (3,000)
5000	Other Operating Expenses and Services	\$ (6,488)
6000	Capital Outlay	\$ 1,800
7000	Other Outgo	<u>\$ 71,814</u>
		\$ 307,449

- (c) Budget Augmentation in Student Financial Aid Trust Fund 70 for EOP&S in the amount of \$31,000 as listed:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
7000	Other Outgo	\$ 31,000

- (d) Budget Augmentation in Restricted General Fund 10 for CARE in the amount of \$(137,075) as listed:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1000	Academic Salaries	\$ 49,810
2000	Classified and Other Nonacademic Salaries	\$ 1,462
3000	Employee Benefits	\$ 3,753
4000	Supplies and Materials	\$ (13,500)
5000	Other Operating Expenses and Services	\$ (2,500)
6000	Capital Outlay	\$ 17,000
7000	Other Outgo	\$ (193,100)
		\$ (137,075)

- (e) Budget Augmentation in the Student Financial Aid Trust Fund 70 for CARE in the amount of \$72,413 as listed:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
7000	Other Outgo	\$ 72,413

- (f) Budget Augmentation in Unrestricted General Fund 01 for Air Quality Management District – Employee Commute Reduction Program (Ride Share) in the amount of \$42,356 as listed:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5000	Other Operating Expenses and Services	\$ 42,356

- (g) Budget Augmentation in Unrestricted General Fund 01 for Auxiliary Services (Bookstore and Cafeteria) commissions in the amount of \$53,852 as listed:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
8800	Local Revenue	\$ 53,852

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
4000	Supplies and Materials	\$ 9,000
6000	Capital Outlay	\$ 23,564
7000	Scholarships	\$ 21,288
		\$ 53,852

II.

- (a) Budget Transfers in the Unrestricted General Fund 01 for Copy Center department in the amount of \$2,600 as listed:

From: Other Operating Expenses and Services

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5000	Other Operating Expenses and Services	\$ 2,600

To: Classified and Other Nonacademic Salaries

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
2000	Classified and Other Nonacademic Salaries	\$ 2,600

- (b) Budget Transfers in the Restricted General Fund 10 for I&T Division in the amount of \$8,099 as listed:

From: Supplies and Materials

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
4000	Supplies and Materials	\$ 8,099

To: Other Operating Expenses and Services, Capital Outlay

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5000	Other Operating Expenses and Services	\$ 672
6000	Capital Outlay	\$ 7,427
		\$ 8,099

- (c) Budget Transfers in the Restricted General Fund 10 for Basic Skills in the amount of \$100,000 as listed:

From: Other Outgo

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
7000	Other Outgo	\$ 100,000

To: Academic Salaries, Classified and Other Nonacademic Salaries

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1000	Academic Salaries	\$ 36,000
2000	Classified and Other Nonacademic Salaries	\$ 64,000
		\$ 100,000

- (d) Budget Transfers in the Restricted General Fund 10 for Matriculation in the amount of \$350 as listed:

From: Supplies and Materials, Other Operating Expenses and Services

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
4000	Supplies and Materials	\$ 196
5000	Other Operating Expenses and Services	\$ 154
		\$ 350

To: Classified and Other Nonacademic Salaries

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
2000	Classified and Other Nonacademic Salaries	\$ 350

- (e) Budget Transfers in the Restricted General Fund 10 for Capacity Building for Nursing Program in the amount of \$85 as listed:

From: Other Operating Expenses and Services

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5000	Other Operating Expenses and Services	\$ 85

To: Supplies and Materials

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
4000	Supplies and Materials	\$ 85

- (f) Budget Transfer in the General Fund Unrestricted 01 for Student Services in the amount of \$100,453 as listed:

From: Academic Salaries, Other Operating Expenses and Services

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1000	Academic Salaries	\$ 97,053
5000	Other Operating Expenses and Services	\$ 3,400
		\$ 100,453

To: Classified and Other Nonacademic Salaries, Supplies and Materials, Capital Outlay

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
2000	Classified and Other Nonacademic Salaries	\$ 97,053

4000	Supplies and Materials	\$ 1,000
6000	Capital Outlay	<u>\$ 2,400</u>
		\$ 100,453

- (g) Budget Transfer in the Restricted General Fund 10 for Financial Aid in the amount of \$10,500 as listed:

From: Classified and Other Nonacademic Salaries, Supplies and Materials

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
2000	Classified and Other Nonacademic Salaries	\$ 8,000
4000	Supplies and Materials	<u>\$ 2,500</u>
		\$ 10,500

To: Academic Salaries, Other Operating Expenses and Services

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1000	Academic Salaries	\$ 8,000
5000	Other Operating Expenses and Services	<u>\$ 2,500</u>
		\$ 10,500

- (h) Budget Transfer in the Restricted General Fund 10 for Upward Bound in the amount of \$10,000 as listed:

From: Classified and Other Nonacademic Salaries

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
2000	Classified and Other Nonacademic Salaries	\$ 10,000

To: Other Operating Expenses and Services

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5000	Other Operating Expenses and Services	\$ 10,000

**Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources**

Consent Calendar

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HRD 1 – ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES

1. Ratification – Ms. Juan Ball, part time Human Development instructor, Class V, Step 1, for the 2nd eight week session.
2. Employment (emergency hire) – Mr. Raymond Hooper, Jr., men’s head basketball coach, Class I, Step 1, effective April 2, 2009.
3. Employment – Part time teaching assignments for the 2009 summer sessions.

Business and Computer Information Systems

1. Ahmad, Manzoor
2. Garcia, Annaruth
3. Joiner, Robert
4. Khalilzadeh, Mohammad
5. Morgan, Robert
6. Namazi, Abbass
7. Ross, Dovard
8. Sahebjame, Mohsen
9. Yahye, Abdirashid

Counseling

1. Adams, Eugene
2. Allen, Jennell
3. Amezcua, Rosalva
4. Anthony, Kimya
5. Arroyo, Celia
6. Arroyo, Silvia
7. Carrillo, Rosa
8. Espinola, Nelson
9. Flamenno, Bernadette
10. Fong, Nancy
11. French-Preston, Essie
12. Gropp, Edward
13. Haynes, Vanessa
14. Johnson, Lorenda
15. Macareno, Mario
16. Martinez, Victoria
17. Mason, Rebeca
18. Mims, Brian
19. My, Alexander
20. Odanaka, Michael
21. Quintero, Paul
22. Rangel, Efren
23. Threadgill, Cheryl
24. Ziegler, Tracy

Human Services

1. Ghazae, Nahid
2. Green, Michele
3. Hathman, Hilda
4. Hathman, Hilda
5. Heming, Deborah
6. Higgins, Anita
7. Johnson, Renee
8. Most, Rosemary
9. Nwabuzor, Ozo
10. Quinones, Juan
11. Rivera-Mita, Eliza
12. Scranton, Sandra
13. Simmons, Meta
14. Taylor, Loetta
15. Thomas, Shirley
16. West, Pamela
17. Willis, Edna

Humanities

1. Aguilar, Carmela
2. Antler, Abram
3. Armstrong, Sunny
4. Bernaudo, Jose
5. Cortez-Perez, Aurora
6. Craigg, Elizabeth
7. Crozier, Judith
8. Daizadeh, Yvonne
9. Davis, Scott
10. Flemming, Arthur
11. Jacobs, Bruce
12. Jolly, Jeff
13. Klonecky, Loretta
14. Lazar, Shemiran
15. Maradiaga, Axa
16. Maruyama, David
17. McLaughlin, Patrick
18. Moina, Andres

19. Neal, Albert
20. Norton, Thomas
21. Parker, Norma
22. Porter, LeRoy
23. Quinones, Juan
24. Roach, Ruth

25. Smith, Darwin
26. Stewart, Ella
27. Subramaniam, Chelvi
28. Taves, Jeff
29. Uribe, Diego
30. Williams, Nikki

Library/Learning Resources Center

1. Buenaventura, Nenita
2. Hawkins, Roberta
3. Pratt, Estina
4. Sonido, Eleanor
5. Valdry, Andree
6. Vogel, Karen

Mathematics and Natural Sciences

1. Aasi, Fazal
2. Abbassi, Ali
3. Boatwright, Eddie
4. Boroujerdi, Mohammad
5. Clark, Leonard
6. Ghafelebashi, Mohammad
7. James, Ibinga
8. Keig, William
9. Khan, Mahboub
10. Khwaja, Mahboub
11. London, Jamar
12. Mehdizadeh, Nasrollah
13. Ndoumna, Emmanuel
14. Tatlioglu, Abigail

15. Niang, Babacar
16. Okbamichael, Mussie
17. Onwudiwe, Hyginus
18. Petersen, Bruce
19. Raffel, Charmaine
20. Roach, Donald
21. Shaikh, Mohomad
22. Syed, Erum
23. Vanish, Clark
24. Villalobos, Jose
25. Wallano, Eyob
26. Webb, Robert
27. Wu, Hung
28. Zambrano, Ruth

Social Science and Creative and Performing Arts

1. Arroyo, Celia
2. Arroyo, Silvia
3. Estrada, Harvey
4. Evans, Jerome
5. Flor, Paul
6. French-Preston, Essie
7. McPatchell, David
8. Panski, Saul
9. Pfeiffer, Jill
10. Phillips, Marjeritta
11. Taul, Constance
12. Uch, Mandeda
13. Williams, Herkie
14. Van Niel, Pieter

Technological Studies, Health Education and Physical Education

1. Baker, Gina
2. Benson, Eugene
3. Biffle, Lamar
4. Collins, Diane
5. Diaz, Juan
6. Fernandes, Sean
7. Goudeau, Omega
8. Gutierrez, Jesus
9. Hooper, Raymond
10. Jackson, Broderick
11. McNeil, Tracy
12. Mendoza, Ladislao
13. Murray, Shawntae
14. Ratcliff, Priscilla
15. Taul, Christina
16. Tung, Faith
17. Williams, Frances
18. Williams, Shannon
19. Youngblood, Aaron

HRD 2 Academic Special Assignment Job Description

It is requested that the Special Trustee approve the special assignment description for Faculty Coordinator, First Year Experience Program.



COMPTON COMMUNITY COLLEGE DISTRICT

EL CAMINO COLLEGE COMPTON CENTER

Faculty Coordinator

First Year Experience Program (Special Assignment)

DESCRIPTION:

Under the supervision of the designated Dean and working closely with the El Camino College First Year Experience (FYE) Program Faculty Coordinator, the FYE Faculty Coordinator at the El Camino College Compton Center shall coordinate all activities related to the FYE Program.

RESPONSIBILITIES/DUTIES:

The duties of the FYE Faculty Coordinator may include, but not be limited to, the following:

1. Provide guidance to FYE department staff in the day-to-day operations of FYE.
2. On a monthly basis monitor the FYE budget and prepare monthly expenditure reports to the Dean.
3. Develop a yearly calendar of activities/events for FYE participants.
4. Develop and implement yearly faculty training sessions for FYE instructors.
5. Work closely with appropriate division chairs to develop yearly FYE course schedule.
6. Serve as an initial point of contact for members of the local community and local school districts desiring information about the El Camino College Compton Center FYE program.
7. Work closely with the FYE counselor(s) to ensure students are properly enrolled in FYE courses.
8. Organize the implementation of the FYE orientations for new and/or returning students.
9. Assist in the development of FYE materials for outreach and recruitment efforts.
10. Attend and conduct meetings, including workshops and conferences to maintain current professional knowledge.
11. Participate in presentations to feeder schools and community entities regarding the FYE program.
12. Perform related duties as assigned.

REQUIRED QUALIFICATION:

1. Faculty member at El Camino College Compton Center

DESIRABLE QUALIFICATIONS:

1. Ability to develop, initiate and carry our policies and procedures.
2. Ability to organize tasks, activities and resources.
3. Ability to plan, organize and supervise the work of others.
4. Ability to meet deadlines.
5. Knowledge of budgeting process.
6. Ability to communicate effectively both orally and in writing including preparations of report.

COMPENSATION:

Forty percent reassigned time for a full time faculty member; 40% load for an adjunct faculty member.

HRD 3 - ELIGIBILITY LIST:

Pursuant to Personnel Commission Rule 50.100.1, the Special Trustee serving in capacity of the Personnel Commission hereby approves the following Eligibility List:

Ratification -- Chief Business Officer

Established: 03/23/09

Expires: 03/23/10

Name
Ronald Gerhard
Charlotte Keys
La Tanya Kirk-Carter
Allison Moore
Bernard Valek
Keith Webster

HRD 4 - MANAGEMENT TEAM PERSONNEL ACTION

1. Employment - Mr. Ronald Gerhard, Chief Business Officer, Level M6, Step 3, effective May 5, 2009.
2. Employment - Dr. Jane Harmon, Interim Administrative Dean of Academic Affairs, Level M6, Step 4, effective July 1, 2009 through June 30, 2010.

HRD 5 - CLASSIFIED EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for classified employees as shown below.

A. Provisional Employment

1. Ratification -- Maria Rodriguez – Children’s Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective February 1, 2009 through March 31, 2009, not to exceed 120 days. (NTE 20 hours per week).

HRD 6 - TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for non-classified employees as shown below.

1. Ratification -- Et Bernaudo – Supplemental Instruction Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective March 10, 2009 through June 12, 2009, Learning Center, Student Affairs, not to exceed 120 days. (NTE 10 hours per week).
2. Ratification -- Cristina Mejia – Supplemental Instruction Tutor, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 17, 2009 through June 12, 2009, Learning Resource Center, Student Affairs, not to exceed 120 days. (NTE 10 hours per week).
3. Ratification -- Emily Monge – Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 14, 2009 through June 12, 2009, Learning Resource Center, Academic Affairs, not to exceed 120 days. (NTE 15 hours per week).
4. Ratification -- Luis Valle – Supplemental Instruction Tutor, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective March 10, 2009 through June 12, 2009, Learning Resource Center, Student Affairs, not to exceed 120 days. (NTE 10 hours per week).
5. Ratification -- Oscar Villareal – Supplemental Instruction Tutor, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 17, 2009 through June 12, 2009, Learning Resource Center, Student Affairs, not to exceed 120 days. (NTE 10 hours per week).
6. Wade Gay -- Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective May 1, 2009 through June 30, 2009, Student Life, Student Affairs, not to exceed 120 days. (NTE 20 hours per week).